

MODIFIED ACCOMMODATION REVIEW – TOWNSHIP OF BROCK  
(BEAVERTON PS AND THORAH CENTRAL PS) - FINAL STAFF REPORT



JANUARY 10, 2017  
DURHAM DISTRICT SCHOOL BOARD  
MODIFIED ACCOMMODATION REVIEW – FINAL STAFF REPORT

In accordance with Board Procedure #7113 – Pupil Accommodation Review, Section 6.6, this Final Staff Report entitled *“Modified Accommodation Review – Township of Brock (Beaverton PS and Thorah Central PS) – Final Staff Report”* is being posted on January 10, 2017, in compliance with the requirement that it be posted no later than 10 business days (not including Christmas break, as per Ministry Guidelines) after the Public Meeting which took place on December 13, 2016.

The Final Staff Report will be presented to the Board of Trustees at the scheduled January 23, 2017 Board Meeting. The final decision rests with the Board of Trustees and is anticipated to be made at the Board Meeting scheduled for February 21, 2017.

DAVID VISSER, CO-CHAIR  
JIM MARKOVSKI, CO-CHAIR

# DURHAM DISTRICT SCHOOL BOARD

## ADMINISTRATIVE REPORT

**REPORT TO:** Durham District School Board **DATE:** January 23, 2017

**SUBJECT:** Modified Accommodation Review – Township of Brock (Beaverton PS and Thorah Central PS) - Final Staff Report **PAGE** 1 of 16  
**NO.**

**ORIGIN:** Lisa Millar, Director of Education  
David Visser, Associate Director and Treasurer of the Board  
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Greg Island, Administrative Officer//Uxbridge/Brock/Brooklin/Sinclair Family of Schools/Poverty  
Carey Trombino, Accommodation Coordinator and Senior Planner

### 1. Executive Summary

At the October 17, 2016 Board Meeting a report entitled “Accommodation Review – Township of Brock (Beaverton PS and Thorah Central PS) – Initial Staff Recommendation Report” (Initial Staff Report) recommended a Modified Accommodation Review for two Township of Brock elementary schools; Beaverton PS and Thorah Central PS. A copy of the Initial Staff Report is available on the Board’s website, [www.ddsb.ca](http://www.ddsb.ca), under the Accommodation Review quick link, along with other Accommodation Review information. Additionally, all information referenced in this report is available on the Board’s website, at the link noted above, and available in hard copy, upon request.

Included within the Initial Staff Report was the Staff Recommended Option, provided as Appendix A, for the closure and consolidation of Beaverton PS and Thorah Central PS in a new elementary school on the Beaverton PS site conditional upon community support, and the receipt of Ministry of Education approval and funding for the new school construction. If community support was not forthcoming and if funding is not approved, staff propose that the two schools remain open and operating.

The approved Modified Accommodation Review process includes a reduced timeline and only one Public Meeting, as compared to a full Accommodation Review. There is no Accommodation Review Committee in a Modified Accommodation Review. The community provides input directly to Board Staff and Trustees.

Staff gathered community input, and provided responses through various means including a designated email and voicemail line, and a Public Meeting, held on December 13, 2016 (formal input and written input via Comment Sheets). A copy of all the input is summarized in chart form in Appendix B. The complete input and staff responses (where applicable) is available on the Board’s website, [www.ddsb.ca](http://www.ddsb.ca), under the Accommodation Review quick link.

In addition to the opportunities for input as noted above, Staff met with both schools’ School Community Councils (SCC) to provide information and gather input. Minutes (not verbatim) of the Accommodation Review (AR) Beaverton Thorah Central elementary (BTE) school-related segment of the SCC Meetings can be found on the DDSB website, [www.ddsb.ca](http://www.ddsb.ca), Accommodation Review quick link.

Based upon the preference for the Staff Recommended Option also outlined in section 4.4 Staff are recommending that the Board proceed with the initial Staff Recommended Option, which proposed to build a new school on Beaverton PS site (Unnamed BTE PS) for the consolidated enrolments of Beaverton PS

and Thorah Central PS as outlined in section 3.1 of this report, and provided as Appendix A. This option, if approved by Trustees would require Ministry of Education approval and funding. As part of the option, Beaverton PS and Thorah Central PS will continue to adhere to current school boundaries until the Unnamed BTE PS is approved, funded, completed, and a new school year commences.

## **2. Purpose**

To provide the Board of Trustees with a report providing an update to the Initial Staff Report, approved at the Board Meeting on October 17, 2016. This report entitled “Accommodation Review – Township of Brock (Beaverton PS and Thorah Central PS) – Final Staff Report”, contains information outlining the AR BTE process and recommendations for the two elementary schools under review.

The report is being provided at this time to allow for community input, through public delegations, at the February 6, 2017 Standing Committee Meeting. An updated Final Staff Report, that will include a summary of the February 6, 2017 public delegations and any additional community input, will be presented to Trustees at the February 21, 2017 Board Meeting. Trustees are scheduled to make a decision at this time.

## **3. Background**

The Modified Accommodation Review process is in accordance with the Board’s approved Policy and Procedure #7113 – Pupil Accommodation Review, available on the Board’s website, [www.ddsb.ca](http://www.ddsb.ca), under the Accommodation Review quick link, and is in compliance with the Ministry of Education Guideline for all School Boards across the Province to follow when considering school closures and consolidations. The Ministry of Education Guidelines is also available on the Board’s website, [www.ddsb.ca](http://www.ddsb.ca), under the Accommodation Review quick link.

### **3.1 Initial Staff Report**

An Initial Staff Report was presented at the October 17, 2016 Board Meeting. Trustees approved a Modified Accommodation Review for two Township of Brock elementary schools (Beaverton PS and Thorah Central PS). Included within the Initial Staff Report was the Staff Recommended Option – Consolidation of Beaverton PS with Thorah Central PS in a new elementary school on the Beaverton PS site to open tentatively September 2019, pending community support, Trustees’ approval and Ministry of Education approval and funding. The other option, Option #1, as outlined in the Initial Staff Report, identified Beaverton PS and Thorah Central PS as status quo (both schools remain open with no change to their boundaries).

### **3.2 School Community Council (SCC) Meetings**

Staff attended both Beaverton PS and Thorah Central PS regularly scheduled SCC Meetings to provide information and gather input from those in attendance.

Staff attended Beaverton PS SCC Meeting on October 20, 2016 and Thorah Central PS SCC Meeting on Thursday November 24, 2016. Minutes (not verbatim) of the AR BTE-related segment

of the meetings are available on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link. Though Minutes were taken at these meetings, no names were provided in regards to comments/input provided. Therefore comments/input from the SCC Meetings were not included in the summary of input, provided as Appendix B

### **3.3 Public Meeting – December 13, 2016**

There was one Public Meeting held to provide a summary of the Initial Staff Report and the Staff Recommended Option, an overview of the Modified Accommodation Review process and timelines, an overview of the School Information Profiles for both schools, alternative accommodation options (Option #1 – Status Quo and Option #3 – New School on Thorah Central PS site), and a summary of community input to date. A fourth option was developed by the community based on input at the Public Meeting. Information regarding this option is available under section 4.1 of this report.

There were 67 people in attendance at the Public Meeting. People were asked to sign in and identify their school affiliation at the Public Meeting. Of the 67 people who signed in identifying the following affiliation: 36 (54%) Beaverton PS, 21 (31%) Thorah Central PS, 3 (5%) both Beaverton PS and Thorah Central PS and 7 (10%) did not identify with either school (i.e. community member etc.). At the Public Meeting there was an opportunity to provide input verbally or ask questions. Name and school affiliation was recorded. Comment sheets were also provided as an additional means of community input. Comment sheets were requested to be submitted to Staff by either the end of the Public Meeting, or submitted to their school by Thursday December 15, 2016 at 4 pm in order to be considered as part of the input in this report, and included in the summary chart, Appendix B. A total of 10 comment sheets were submitted.

Community members had the option to provide their name and contact information. Details of the Public Meeting, including the agenda, PowerPoint Presentations and Minutes of the meeting are provided on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link.

### **3.4 Additional Opportunities for Community Input**

At the onset of this Modified Accommodation Review, approved October 17, 2016, an email address and voicemail was established to collect community input and provide responses. The input was reviewed and responded to by Board Staff. Administrative Area Trustees were also provided with copies of all community input for their information. All emails (24 in total) and voicemails (6 in total) have also been summarized in the chart provided as Appendix B of this report.

All input and responses are available on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link, under [Communications](#).

### **3.5 Partnership Meeting and Input**

A meeting was held on September 28, 2016 with potential partners and organizations, as outlined

in Ontario Regulation 444/98, to inform the groups of any surplus space as well as request relevant planning information and to present the Board's Long-term Capital Plan for the Township of Brock. This meeting is part of the accommodation review process as identified in Board Policy and Regulation #1330: Partnerships, Facility Partnerships, Sponsorships and Donations, available on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link, as part of the Initial Staff Report, Appendix B.

Details of this meeting are available under Appendix H-J of the [Initial Staff Report](#), found on the Board's website, [www.ddsb.ca](http://www.ddsb.ca), Accommodation Review quick link. Organizations attending the meeting or indicating their desire to be kept apprised of any Pupil Accommodation Reviews within their community, were invited to meet with Staff to discuss and provide comments, no later than the day before the final Public Meeting, on the Staff Recommended Option approved by the Board of Trustees.

#### **4. Analysis**

##### **4.1 Options – Staff Recommended Option and Additional Options**

As outlined in the Initial Staff Report, the Staff Recommended Option, provided as Appendix A, identified the closure and consolidation of Beaverton PS and Thorah Central PS in a new elementary school on the Beaverton PS site conditional upon community support, and the receipt of Ministry of Education approval and funding for the new school construction. If community support was not forthcoming and if funding is not approved, staff propose that the two schools remain open and operating.

Three additional options, were reviewed throughout the accommodation review process, available on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link. All options, including the Staff Recommended Option, were developed and assessed based upon the evaluation criteria (as outlined in [Procedure #7113](#), section 2.3.1).

Option #1 - Status Quo as identified and reviewed in the Initial Staff Report proposed no changes to the current boundaries, or schools.

There were two community options proposed:

- Option #3 identified the closure and consolidation of Beaverton PS and Thorah Central PS and build a new school on Thorah Central PS site.
- Option #4 identified the closure and consolidation of Beaverton PS and Thorah Central PS into a school on the Beaverton PS site that comprised of the original 1924 school house and a new addition. The two existing additions would be demolished.

Staff completed a full analysis of the two proposed community options, identified as Option #3 and Option #4, available on the Board's website, [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link.

At the Public Meeting, held on December 13, 2016, Option #1 through Option #3 were summarized and presented to the community for their input. Option #4 was a suggestion at the Public Meeting and the full staff analysis was completed after the Public Meeting, available on the Board website [www.ddsb.ca](http://www.ddsb.ca) Accommodation Review quick link.

As identified, all options, including the Staff Recommended Option, were developed and assessed, based upon the evaluation criteria (as outlined in [Procedure #7113](#), section 2.3.1). Based on this assessment, Staff provided comments and concerns regarding Option #3 and Option #4 and outlined why these options are not preferable.

#### **4.2 Community Concerns Regarding Staff Recommended Option – Site Size and School Size**

Some community members (9 in total) expressed concern regarding the proposed construction of the new school on the Beaverton PS site given that the site is smaller than that of Thorah Central PS. The site size for the proposed school would not support the existing track; however, Board Staff are in discussions with the Township of Brock regarding a potential partnership involving the use of the park space across from Beaverton PS.

Three community members would prefer that the original Beaverton PS building be retained given its history; however, Board Staff have determined that certain historical elements of the existing facility could transition to the new building.

Based on input received, nine community members are also concerned about the size of the proposed school given that portables are contemplated. As outlined in responses to the community at the Public Meeting, emails, voicemails and on the Comment sheets, the size of the building would continue to be assessed by staff based on refined enrolment projections as the project progresses.

It should be noted that the actual use of school space (On the Ground Capacity) differs from the Ministry Rated Capacity of the school. For example the Ministry of Education does not load Music classrooms in their calculation of Ministry Rated Capacity. The DDSB does require that schools with oversized Music classrooms add a homeroom class and therefore loads the Music classroom at 23 pupil places. Additionally, one of two Special Education classrooms will not be required for Special Education purposes. One classroom will be used as a regular classroom loaded at 23. The loading of the school space is outlined below:

		Ministry Rated Capacity	On the Ground Capacity*
Classroom Type	# of Rooms	Loading	Loading
Kindergarten	3	78	78
Special Education	2	18	32
Science	1	23	23
Art	1	23	23
Music	1	0	23
Regular	7	161	161
HUB	(1)	0	0
Child Care	(2)	0	0
<b>TOTALS</b>	<b>15</b>	<b>303</b>	<b>340</b>

\* Board use of school space

### 4.3 Partnership Input

As identified in section 3.5 of this report a meeting was held on September 28, 2016 with potential community partners; however, there was no interest expressed by potential partners regarding partnership opportunities.

The Township of Brock, who was invited to the meeting, did have some questions regarding the proposed Accommodation Review process; the potential future use of surplus property; the history associated with Beaverton PS and the potential use of the park across the street from Beaverton PS. On November 22, 2016 DDSB staff met with Township of Brock representatives (Mayor John Grant, Councillor Cyndi Schaffer and CAO and Municipal Clerk Thom Gettinby) to address these questions and provide information available on the Board website and included in the Initial Staff Report.

No other invited organization indicated interest in being kept apprised or has provided input regarding the process or the Staff Proposed Option by the deadline date of the day before the final Public Meeting



#### **4.4 Staff Recommended Option - Quantifying Community Support**

In order to determine if there is community support for the Staff Recommended Option (Option #2) as outlined in Appendix A, Staff summarized the input received by December 15, 2016 via the 24 emails, 6 voicemails, 10 Comment sheets and input from the Public Meeting on December 13, 2016. The input as summarized in the chart in Appendix B is based upon general affiliation, as provided, i.e., Parents, community members, Staff or Unknown. Staff then summarized input by family, if it could be determined. The Durham District School Board considers a 'nil' or 'no' response as support.

If there was more than one email/voicemail/comment sheet or input from the Public Meeting made by one individual or family, their input was summarized as one input, as outlined in Appendix B.

##### **4.4.1 Summary of Input by Affiliation**

As identified above input as summarized in the chart in Appendix B is categorized by affiliation i.e. Beaverton PS and Thorah Central PS, community members, Staff (at Beaverton PS and Thorah Central PS), and those that could not be identified as one of these groups were identified as Unknown.

The input from parents/students at Beaverton PS and Thorah Central PS then summarized by family, if that detail could be determined. Input from community members was also sorted by family, if it could be determined. This determination was made based upon input received i.e. community member indicated the family affiliation in their input. Otherwise community member input was individually listed.

##### **4.4.1 a) Beaverton PS and Thorah Central PS Family Input**

In order to determine a percentage of input received, the number of families were calculated at both schools based on data downloaded from school records, as of October 2016:

- Beaverton PS - 114 families
- Thorah Central PS - 86 families
- TOTAL 200 families (Beaverton PS & Thorah Central PS)

The input received from the Beaverton PS and Thorah Central PS families is summarized in Table 1 as noted below.



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Modified Accommodation Review – Township of Brock  
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**Table 1**

<b>Families (with children at either school) Input</b>	<b>Provided Input</b>
<i>Beaverton PS</i>	<i>8</i>
<i>Thorah Central PS</i>	<i>9</i>
<b>TOTAL</b>	<b>17</b>
<b>% of INPUT from 200 Families</b>	<b>8.50%</b>

Table 1 is summarized as follows:

- 17 of 200 (8.5%) families provided input
- 183 non response

The family support by Option, is provided in Table 2:

**Table 2**

<b>Families (with children at either school)</b>	<b>No Comment</b>	<b>Support Option #2 (Staff Recommended Option)</b>	<b>Support Option #1 (Status Quo)</b>	<b>Support Option #3 (Build on Thorah Central PS site)</b>	<b>Support Option #4 (Retain 1924 Building and new addition at Beaverton PS)</b>	<b>Input/ Question Only</b>	<b>TOTAL</b>
<i>Beaverton PS Input</i>		<i>6</i>	<i>2</i>	<i>0</i>	<i>0</i>		<b>8</b>
<i>Thorah Central PS input</i>		<i>3</i>	<i>3</i>	<i>3</i>	<i>0</i>		<b>9</b>
<b>TOTAL</b>		<b>9</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>17</b>
<b>% of INPUT Received</b>		<i>52.94%</i>	<i>29.41%</i>	<i>17.65%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>100.00%</i>
<b>INPUT BASED UPON TOTAL FAMILIES (200)</b>	<b>183</b>	<b>9</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>200</b>
<b>% INPUT BY FAMILY</b>	<b>91.50%</b>	<b>4.50%</b>	<b>2.50%</b>	<b>1.50%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>100.00%</b>

Table 2 is summarized as follows:

- 9 of 200 (4.5%) families support Staff Recommended Option (Option #2)
- 5 of 200 (2.5%) families support Status Quo
- 3 of 200 (1.5%) families support Option #3
- There was no support from families for Option #4
- 183 of 200 (91.5%) families did not provide a response

#### 4.4.1 b) Community members (by Family) Input

In order to determine a percentage of input received by community members Staff identified that there are currently 3370 families (based on data on the Township of Brock website) residing within the Township of Brock. Table 3 identifies the percentage of community member input, by family.

Table 3	Provided Input
Community Member Input	7
% of INPUT from 3370 Families	0.21%

The community member support by Option, is provided in Table 4:

**Table 4**

Community Members	No Comment	Support Option #2 (Staff Recommended Option)	Support Option #1 (Status Quo)	Support Option #3 (Build on Thorah Central PS site)	Support Option #4 (Retain 1924 Building and new addition at Beaverton PS)	Input/Question Only	TOTAL
<i>Community Member Responses</i>		<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>7</b>
<b>% of INPUT Received</b>		42.86%	0%	0%	42.86%	14.29%	100.00%
<b>INPUT BASED UPON TOTAL FAMILIES (3370)</b>	3363	3	0	0	3	1	3370
<b>% INPUT BY FAMILY</b>	99.79%	0.09%	0.00%	0.00%	0.09%	0.03%	100.00%

Table 4 is summarized as follows:

- 3 of 3370 (.09%) families support Staff Recommended Option (Option #2)
- There was no support for Status Quo
- There was no support for Option #3
- 3 of 3370 (.09%) families support Option #4
- 1 family (.03%) provided general input/question (not supporting any option)
- 3363 of 3370 (99.79%) families did not provide a response

#### 4.4.1 c) Staff Member Input

Based on information from Staffing Plus, a staffing program used by the Board, there is a combined total of 34 staff at the two schools. This includes administration, teachers, custodial and secretarial staff.

Table 5	Provided Input
Staff Member Input	1
% of INPUT from 34 Staff	0.03%

The Staff support by Option, is provided in Table 6

**Table 6**

Staff	No Comment	Support Option #2 (Staff Recommended Option)	Support Option #1 (Status Quo)	Support Option #3 (Build on Thorah Central PS site)	Support Option #4 (Retain 1924 Building and new addition at Beaverton PS)	Input/ Question Only	TOTAL
<i>Beaverton PS staff</i>		0	0	0	0	0	0
<i>Thorah Central PS staff</i>		0	0	1	0	0	1
<b>TOTAL</b>		0	0	1	0	0	1
% of INPUT Received		<b>0.00%</b>	<b>0.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>100.00%</b>
% of INPUT from 34 Staff	33	0	0	1	0	0	34
<b>% INPUT BY STAFF</b>	97.06%	0.00%	0.00%	2.94%	0.00%	0.00%	100.00%

Table 6 is summarized as follows:

- There was no support for the Staff Recommended Option (Option #2)
- There was no support for Status Quo
- 1 staff member from Thorah Central PS (100% of input) provided support for Option #3
- There was no support for Option #4
- 33 or 97.06% staff did not provide a response

#### 4.4.1 d) Origin of Input Unknown

The final group that provided input did not either identify themselves, or did not identify as one of the groups as defined in sections 4.4.1 a) – c). This group included 10 individuals. We cannot identify a no response for this group as we cannot define their larger grouping (ie. family from school, school staff etc.) . Percentages have not been provided as the information would be skewed as no response is undefined. Their input by option is summarized in Table 7.

**Table 7**

	<b>Support Option #2 (Staff Recommended Option)</b>	<b>Support Option #1 (Status Quo)</b>	<b>Support Option #3 (Build on Thorah Central PS site)</b>	<b>Support Option #4 (Retain 1924 Building and new addition at Beaverton PS)</b>	<b>Input/Question Only</b>	<b>TOTAL</b>
<i>Origin of Input Unknown</i>	3	3	1	0	3	<b>10</b>
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>10</b>
<b>% of INPUT Received</b>	30.00%	30.00%	10.00%	0.00%	30.00%	100.00%

Table 7 is summarized as follows:

- 3 supported Staff Recommended Option (Option #2)
- 3 supported Status Quo
- 1 supported Option #3
- There was no support for Option #4
- 3 provided general input/question (not supporting any option)

#### **4.4.2 Overall Summary of Input**

Based on the information as provided in section 4.4.1 and included in the chart in Appendix B the majority supported the Staff Recommended Option.

By category/group, the support is as follows:

- 52.94% of Beaverton PS and Thorah Central PS families
- 42.86% of community member input
- No support received from Staff (only 1 response received in total for this category)
- 30.00% of Input from unknown original (could not be categorized above)
- Overall, of the 35 families total providing input the Staff Recommended Option received the most support at 42.86%, as identified in Appendix B

Additionally it is important to note that as summarized in section 4.4.1 the Durham District School Board considers a ‘nil’ or ‘no’ response as support, which accounts for more than 91% of each category; Families, community members and Staff, as outlined in the categories provided in section 4.4.1 and summarized in Appendix B

#### **4.4.3 Transitional Funding**

Based upon past practice staff recommends that funding be provided to assist in the transition and ‘celebration of Beaverton and Thorah Central PS’ pending Trustee approval and Ministry of Education approval and funding. The funds would be available to assist in a number of ways including a ‘Meet and Greet’ for the two schools, to fund display cases etc. to showcase the history of the two schools.

- Year 1 - \$5,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.
- Year 2 - \$10,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.
- Year 3 - \$5,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.

#### **4.5 Decision Process of the Board of Trustees**

Community members have access to the Final Staff Report, posted on the Board’s website, [www.ddsb.ca](http://www.ddsb.ca), Accommodation Review quick link, on January 10, 2017, and are able to consult with Trustees during the minimum 10-day period. Consultation with Trustees may take the form of:

1. Presentations at the February 6, 2017 Standing Committee Meeting or
2. Contact Trustees directly through the link located on the Board's website, [www.ddsb.ca](http://www.ddsb.ca), under the Trustees, [Contact Your Trustee](#) section.

As per Policy and [Procedure #7113](#), section 7.3, Board Staff will compile feedback from these delegations and present it to the Board of Trustees with an updated Final Staff Report. A decision by the Board of Trustees is scheduled for February 21, 2017.

## **5. Financial Implications**

The Staff Recommended Option, as outlined in Appendix A, requires Ministry of Education approval and funding. On December 1, 2016 the Ministry of Education provided a Memorandum to the Directors of Education requested Submissions for School Consolidation Capital Funding. As outlined within the Memorandum, school boards are requested to provide the Ministry with consolidation projects that would be completed by the 2020-2021 school year.

Submission forms are requested by the Ministry of Education by January 27, 2017 with a condition that Trustee approval be in place no later than March 24, 2017 for funding consideration to be given. In order to meet the deadlines Staff will make a submission to the Ministry of Education identifying that a Trustee decision is still pending (scheduled for February 21, 2017) and updates will be provided after a decision is made by Trustees.

As identified in the Ministry Memorandum, the Ministry is aiming to make announcements regarding their funding decisions Spring 2017. Staff will keep Trustees apprised of any updates.

## **6. Transition Planning**

### **6.1 Transition Plan Committee**

As part of the accommodation review process the Staff Final Report must include a framework for a Transition Plan Committee. Creating a transition plan, when schools are combined, has been a successful past practice of the Board.

Establishing a Transition Committee, pending Trustee approval and Ministry of Education approval and funding, comprised of Staff, students, parents from the schools, as well as Trustees, is an excellent opportunity to work together to create an action plan that coordinates and allows the school communities to become united.

In past practice, these committees have designed activities, events, assemblies and parent/family nights that focus on developing a new culture, building relationships and an exciting process that creates a shared vision, welcoming environment and a transition process that bonds Brock school communities.

The Modified Accommodation Review process provides Boards with a collaborative and consultative structure to evaluate, determine and plan for opportunities that better utilize our

schools in order to provide the best facilities, programs and learning environments to enhance student achievement.

If the Board of Trustees approve the closure and consolidation of Thorah Central PS with Beaverton PS in a new elementary school on the Beaverton PS site and the Ministry of Education approval and funding, the Superintendent of Education/Uxbridge/Brock/Brooklin/Sinclair Family of Schools/Poverty will work with the Principals of the affected schools to establish the Transition Committee with representation from Beaverton PS and Thorah Central PS, pending a decision by Trustees as well as Ministry of Education approval and funding.

Transitional funding recommended by Staff are outlined in section 4.4.3 of this report.

## **7. Conclusion**

The Beaverton PS and Thorah Central PS Modified Accommodation Review commenced October 17, 2016. Board Staff and Trustees reviewed the [Initial Staff Recommended Option](#), Status Quo and created two additional alternative options based on community input as a solution for the two elementary schools under review. A total of four options were created and reviewed.

Based upon input received there was community support for the consolidation of Beaverton PS and Thorah Central PS in a new elementary school on the Beaverton site, as outlined in Appendix A.

Staff have also identified transitional plans and funding to assist in the closure and consolidation process, pending Trustee approval and Ministry of Education approval and funding.

The next step of this process is the Durham District School Board's submission for Request for School Consolidation Capital Funding, required by January 27, 2017. In order to meet the deadlines Staff will make a submission to the Ministry of Education identifying that a Trustee decision is still pending (scheduled for February 21, 2017) and updates will be provided after a decision is made by Trustees.

There is the opportunity for additional input including public delegations at the February 6, 2017 Standing Committee Meeting. This input will be summarized and included in an updated report to Trustees to be provided at the February 21, 2017 Board Meeting and a decision is scheduled to be made by Trustees at this time.

## **8. Recommendations**

- 1) That the Durham District School Board of Trustees receives the report entitled "*Modified Accommodation Review – Township of Brock Elementary (Beaverton PS and Thorah Central PS) – Final Staff Report*".
- 2) That the Durham District School Board Trustees defer the decision of the following motions until the Board Meeting on February 21, 2017.



Deferred motions:

- a) That the Durham District School Board Trustees authorizes Board Staff to approve the closure and consolidation of Beaverton PS and Thorah Central PS into a new school on the Beaverton PS site, pending Ministry of Education approval and funding.
- b) That the Durham District School Board Trustees authorizes Board Staff to submit a business case to the Ministry of Education, for a new school on the Beaverton PS for the consolidated enrolment of Beaverton PS and Thorah Central PS.
- c) That the Durham District School Board Trustees authorizes Board Staff to continue to adhere to current school boundaries for Beaverton PS and Thorah Central PS until such time as a new school is completed on the Beaverton PS site, and a new school year commences.
- d) That the Durham District School Board Trustees approve funding to assist in the transition and ‘celebration of Beaverton PS and Thorah Central PS’, pending Ministry of Education approval and funding.
  - 1. Year 1 - \$5,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.
  - 2. Year 2 - \$10,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.
  - 3. Year 3 - \$ 5,000 be provided to assist in the transition and celebration of Beaverton PS and Thorah Central PS.

## DURHAM DISTRICT SCHOOL BOARD

### ADMINISTRATIVE REPORT

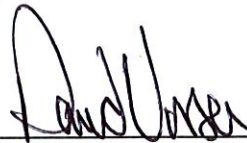
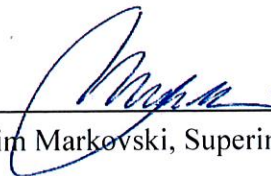
Modified Accommodation Review – Township of Brock  
(Beaverton PS and Thorah Central PS) – Final Staff Report

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Report reviewed by:

  
\_\_\_\_\_  
Lisa Millar, Director of Education

Report reviewed and submitted by:

  
\_\_\_\_\_  
David Visser, Associate Director and Treasurer of the Board  
\_\_\_\_\_  
Jim Markovski, Superintendent of Education/Uxbridge/Brock/Brooklin/Sinclair Family of Schools/Poverty

#### Appendices:

- Appendix A - Staff Recommended Option
- Appendix B - Beaverton PS and Thorah Central PS Modified Accommodation Review - Summary of Input

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## **Beaverton PS and Thorah Central PS Elementary Accommodation Review**

### **Staff Recommended Option**

As outlined in the Final Staff Report identifying the following:

- Build a new 303 Ministry Rated Capacity\* (340 On the Ground Capacity)\*\* school (Unnamed BTE PS) on Beaverton PS site pending Ministry of Education approval and funding.
- Once approval and funding received Board Staff will provide and establish timelines for process.
  - Depending on timing of Ministry of Education funding approvals it is estimated that it could take approximately two years for Unnamed BTE PS to be constructed and open.
- Beaverton PS and Thorah Central PS will continue to adhere to current boundaries until Unnamed BTE PS completed, and a new school year commences.
- Beaverton PS and Thorah Central PS will close and consolidate into new Unnamed BTE PS once the school is completed and open.

\*Ministry Rated Capacity is set by the Ministry of Education. Music classrooms and not loaded and Special Education classrooms are loaded at 9.

\*\*On the Ground Capacity reflects the actual use of the classroom space and can fluctuate yearly based upon use.

## Beaverton PS and Thorah Central PS Elementary (BTE) Accommodation Review (AR)



## Staff Recommended Option

**Proposal Summary:** Build a 303 Ministry Rated Capacity (340 On the Ground Capacity) school (Unnamed BTE PS) on Beaverton PS site pending Ministry of Education approval and funding. Beaverton PS and Thorah Central PS will adhere to current boundaries until Unnamed BTE PS completed and new school year commences. Close and consolidate Beaverton PS and Thorah Central PS into new Unnamed BTE PS.

## ENROLMENT PROJECTION SUMMARY\*

Elementary Schools	Footnote	Capacity	ACTUAL 2015**	PROJECTED										Average Utilization***	Average # of Kindergarten/Grade 1 to Grade 8 Classes per grade****
				2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
Beaverton PS			167	165	159	169	179	186	188	188	177	179	172		
Thorah Central PS			144	147	145	139	140	143	149	145	146	146	152		
Unnamed BTE PS - TOTALS	1						319	329	337	333	323	325	324		1.3/1.39
Percent Utilization - Based Upon Ministry Rated Capacity	2	303					105%	109%	111%	110%	107%	107%	107%	108%	
Estimated Portables Required							0	0	0	0	0	0	0		
Unnamed BTE PS - TOTALS	1						319	329	337	333	323	325	324		1.3/1.39
Percent Utilization - Based Upon On The Ground Capacity	3	340					94%	97%	99%	98%	95%	96%	95%	96%	
Estimated Portables Required							0	0	0	0	0	0	0		

Note 1: Timing is dependent upon Ministry of Education funding. The earliest the school based on past experience the earliest Unnamed BTE PS could open is September 2019.

Note 2: Ministry Rated Capacity is set by the Ministry of Education. Music classrooms are not loaded and Special Education classrooms are loaded at 9.

Note 3: On the Ground Capacity reflects the actual use of the classrooms and can fluctuate yearly based upon use.

\* Staff will review and update enrolment projections, as this process progresses.

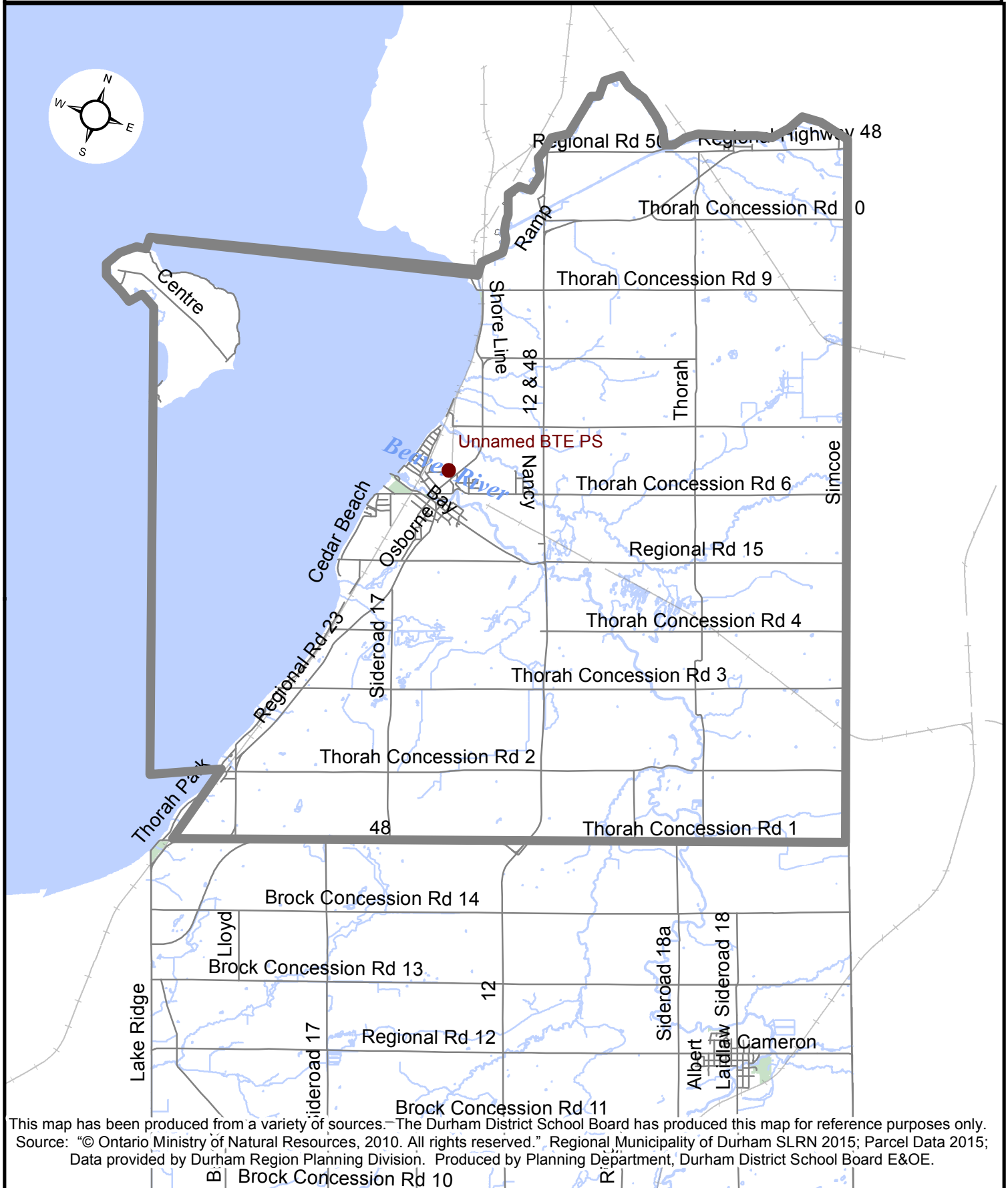
\*\* 2015 enrolment is based on October 31, 2015 actual enrolment data.

\*\*\* Average Utilization based on 2019 - 2025 for Beaverton PS, Thorah Central PS.

\*\*\*\*2015/2016 Board-wide elementary class average was 25.6 for Kindergarten and 22.33 for Grade 1 to Grade 8. This average was calculated and utilized through to 2025.



**Beaverton PS and Thorah Central PS Elementary  
Accommodation Review  
Staff Recommended Option  
Boundary Map**





## **Staff Recommended Option New Unnamed BTE PS**

### **Review of Option based Upon the Criteria**

(as outlined in Procedure #7113 Section 2.3.1)

#### **1. Identify where students will be accommodated.**

- *Pending Ministry of Education approval and funding Beaverton PS and Thorah Central PS students will be accommodated within their existing schools until such time as Unnamed BTE PS opens.*

#### **2. Are there required changes to existing facilities? If so, identify capital funding implications if funding is available or if funding is not available.**

- *Ministry of Education approval and funding is required to construct Unnamed BTE PS.*

#### **3. Will there be any program changes? If so, identify program changes.**

- *There are no changes required to existing programs.*

#### **4. What is the impact on student transportation?**

- *With Unnamed BTE PS there would be 142 students eligible for transportation, no change to the current requirements for transportation with Beaverton PS and Thorah Central PS.*

#### **5. List the relevant Municipal or Community Partner information obtained at the Long Term Use of Available School Space Meeting\***

- *There was no information provided by Municipal or Community Partners to address surplus space in the BTE schools.*
- *There was no relevant planning information provided by Municipal Partners to address surplus space in the BTE schools.*

*\* As a requirement of Policy and Regulation #1330, section 2.2(e) a Meeting was held on September 28, 2016, to advise organizations, as outlined in Regulation 444/98, as well as the Board's partners of surplus space in Scugog Schools. Refer to the Initial Staff Report, Appendix I and J for details of this meeting.*

#### **6. Outline the timelines for implementation.**

- *Timing dependent upon Ministry of Education approval and funding. It is estimated that Unnamed BTE PS could open no sooner than September 2019, based upon past experience.*

## Beaverton PS and Thorah Central PS Modified Accommodation Review - Summary of Input\*

	School Affiliation	Option #2 Support Staff Recommended Option	Option #1 (Status Quo)	Option #3 (Build on Thorah Central PS)	Option #4 (keep 1924 Beaverton school, addition on Thorah Central PS)	Input/Question only**
<b><u>Beaverton PS and Thorah Central PS Family Input (as summarized in section 4.4.1 a) of report)</u></b>						
1 Voicemail #1	Beaverton PS	1				
2 Comment Sheet #9	Thorah Central PS			1		
3 Comment Sheet #10	Thorah Central PS			1		
4 Comment Sheet #2, #15, Email #4	Thorah Central PS			1		
5 Email #2	Beaverton PS		1			
6 Email #3, #7, #24	Beaverton PS	1				
7 Public Meeting Comments, Email #5, #10	Thorah Central PS		1			
8 Public Meeting Comments, Email #17	Thorah Central PS	1				
9 Email #8	Beaverton PS	1				
10 Emails #9	Beaverton PS	1				
11 Email #11 (with conditions)	Beaverton PS	1				
12 Comment Sheet #4, Email #12, #14	Thorah Central PS		1			
13 Email #15, #16	Thorah Central PS		1			
14 Email #18	Thorah Central PS	1				
15 Email #19	Beaverton PS		1			
16 Email #20	Beaverton PS	1				
17 Email #25	Thorah Central PS	1				
RESPONSES SUB TOTAL -17	17	9	5	3	0	0
TOTAL % INPUT RECEIVED by families		52.94%	29.41%	17.65%	0.00%	0.00%
<b><u>Community Member Input (as summarized in section 4.4.1 b) of report)</u></b>						
18 Voicemail #2, Comment Sheet #3, Public Meeting Comments		1				
19 Voicemail #3		1				
20 Voicemail #6						1
21 Public Meeting Comments					1	
22 Voicemail #5, Public Meeting Comments, Email #21					1	
23 Public Meeting Comments	Beaverton PS	1				
24 Email #13					1	
RESPONSES SUB TOTAL -7	7	3	0	0	3	1
TOTAL % INPUT RECEIVED by families		42.86%	0.00%	0.00%	42.86%	14.29%
<b><u>Staff Members Input (as summarized in section 4.4.1 c) of report)</u></b>						
25 Email #1, #22	Thorah Central PS			1		
SUB TOTAL -1	1	0	0	1	0	0
TOTAL % INPUT RECEIVED by staff		0.00%	0.00%	100.00%	0.00%	0.00%
<b><u>Origin of Input Unknown (as summarized in section 4.4.1 d) of report)</u></b>						
26 Voicemail #4						1
27 Email #23		1				
28 Voicemail #6						1
29 Comment Sheet #1		1				
30 Comment Sheet #5, Public Meeting Comments	Thorah Central PS		1			
31 Comment Sheet #6, Public Meeting Comments			1			
32 Comment Sheet #7, Public Meeting Comments	Thorah Central PS		1			
33 Comment Sheet #8		1				
34 Public Meeting	Thorah Central PS					1
35 Email #6				1		
SUB TOTAL - 10	10	3	3	1	0	3
TOTAL % INPUT RECEIVED by staff		30.00%	30.00%	10.00%	0.00%	30.00%
<b>TOTAL RESPONDENTS - 35</b>	<b>35</b>	<b>15</b>	<b>8</b>	<b>5</b>	<b>3</b>	<b>4</b>
<b>TOTAL % INPUT RECEIVED</b>	<b>100.00%</b>	<b>42.86%</b>	<b>22.86%</b>	<b>14.29%</b>	<b>8.57%</b>	<b>11.43%</b>

\* Input has been summarized from emails, voicemails, comment sheets and from the Public Meeting held on December 13, 2016.

\*\* Input and questions that did not identify an Option were grouped in this category and included in the total.

Note 1: Input summarized based upon general affiliation ie. Parents, Community Members, Staff or Unknown. Any input that staff were unable to identify in one of the groups noted within the general affiliation list have been identified under unknown.

Note 2: Any input was grouped by family, unless staff were unable to identify the provider of the input.

Note 3: Public Meeting Comments do not identify the speaker. This has been kept confidential since the speaker at the Public Meeting may have also provided an email, voicemail or Comment Sheet (which the identity has been kept confidential).