

DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** February 22, 2022

SUBJECT: Donald A Wilson SS **PAGE:** Page 1 of 8
Program and Boundary Consultation Process
Town of Whitby

ORIGIN: Norah Marsh, Director of Education and Secretary to the Board
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1.0 Purpose

The purpose of this report is to share with the Board of Trustees and to commence a public consultation process in accordance with Regulation School Boundaries. The proposal includes revisions to the Donald A Wilson SS's French Immersion (FI) program boundary (Appendix A) and the Regular program boundary (Appendix B) given the accommodation pressures and inability to add portables on-site to accommodate the 2022-2023 projected enrolment.

2.0 Ignite Learning Strategic Priority/Operational Goals

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

3.0 Background

3.1 Donald A Wilson SS Overview

Donald A Wilson SS has a Regular program boundary, as identified in Appendix A and a French Immersion (FI) program boundary for all Whitby students, as identified in Appendix B.

With both the Regular and FI programs being offered at Donald A Wilson SS the school has encountered enrolment pressures for the past few years. The enrolment pressure has continued with new development growth within the school's existing boundary areas. Over the past two years, the pandemic and the option for virtual learning has provided some relief to the in-person learning enrolment allowing enrolment to be accommodated on site.

As of October 31, 2021, Donald A Wilson SS had a total enrolment (in-person and virtual learning) of 1,797, with a Ministry Rated Capacity (MRC) to accommodate 1,375 within the school and a utilization rate of 131%.

Table 1: Donald A Wilson SS Space Utilization
DDSB Capacity (Classrooms at 21 Pupil Places per Collective Agreements):
1,257
Ministry Rated Capacity (MRC) (Classrooms at 23 Pupil Places):
1,375

	FI Program	Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate
Oct 2021 (proj)			1,782	142%	130%
Sept 2021 (actual)	721	1,076	1,797	143%	131%
Oct 2022 (proj)	769	1,155	1,924	153%	140%
Oct 2023 (proj)	794	1,200	1,994	159%	145%
Oct 2024 (proj)	817	1,262	2,079	165%	151%
Oct 2025 (proj)	812	1,304	2,116	168%	154%
Oct 2026 (proj)	800	1,325	2,125	169%	155%

In the September 2021 *Accommodation Plan 2021-2025*, staff indicated that the enrolment pressures at Donald A. Wilson SS are a result of the increasing growth of the French Immersion program and growth from new development in west Whitby. Due to space limitations, a boundary and/or program review was initiated. The projections set out in Table 1 indicate steady growth in both the FI and Regular programs.

The utilization rate is calculated based on enrolment compared to the MRC. The Ministry of Education loads secondary classrooms at 23 students while the Durham District School Board's (DDSB) functional capacity has a classroom loading of 21 students, recognizing existing collective agreements. The utilizations presented in Table 1 reflect both loadings.

For September 2022, even with a continued option for virtual learning, the projected number of students attending in-person learning exceeds the MRC of Donald A Wilson SS.

3.2 Donald A Wilson SS Site and Building Constraints

Though short-term growth was anticipated to be dealt with through the addition of portables to the site, environmental constraints have been discovered that hinder this option. Due to these site constraints, Donald A Wilson SS can accommodate a maximum of 22 portables. It currently has 18 portables on site for a maximum capacity of 1,789 pupil places. This includes permanent (school) and temporary (portables) facilities. This is based upon the Ministry of Education requirement of 23 students per classroom. Four additional portables would increase the maximum capacity to 1,881 pupil places.

To accommodate all students on-site, more than four portables would be required; however, the site limitations provide restrictions:

- Part of the site, around the playing field, is located on a flood plain; limiting space to accommodate any additional portables;
- The potential location for additional portables is not optimal as it is near the school bus loading zone;
- Parking on site is limited given the obstacles noted above.

The addition of portables is further restricted by washroom capacity. The placement of portables is only permitted if the permanent washroom facilities in the school building can support the increased occupant load. Washroom capacity at Donald A Wilson SS is nearing its limit with the current enrolment. Though the Ministry of Education requires school boards to load secondary school (regular) classrooms at 23 students, under current teacher contracts, secondary classes, on average, are loaded at 21 students. Loading (regular) classrooms at 21 students results in a capacity to accommodate 1,275 students in school at Donald A Wilson SS and 378 students in the existing portables, for a total capacity of 1,653 students.

Planning staff are commencing the enrolment projection process that establishes the 2022-2023 enrolment projections for schools. The 2022 secondary projections are currently not available, however draft projected enrolment is estimated at 1,924 students attending in-person school.

Even with a virtual learning component it may be difficult to accommodate the in-person learning enrolment at Donald A Wilson Secondary School.

3.3 School Community Concerns

Overcrowding at Donald A Wilson SS has resulted in traffic congestion as students are dropped off and picked up.

Additionally, there have been concerns expressed to the DDSB regarding the limitations of the cafeteria space because of current physical distancing requirements and the number of students needing access to the space in a short time window. The cafeteria cannot accommodate all students being on lunch at the same time. The school has, as a result, expanded to two lunch periods. Ideally four periods are needed to keep the number of students in a lunch period at a manageable level; however, cycling through the various cohorts expands the amount of time for the lunch program and complexities associated with that scheduling.

There is also an increased sense of challenge in maintaining orderly and safe common spaces due to the overcrowding. As indicated above, lunch periods are of concern with all students being on site, with limited available space.

3.4 Boundary Process

To address the accommodation pressures at Donald A Wilson SS, staff have been reviewing boundary options, including revisions to both the Regular program boundary and French Immersion program boundary for the 2022-23 school year. The concerns with regards to conducting a boundary review at this time are, the time constraints and the need to conduct a consultation process.

The process for boundary reviews, and the need for consultation is articulated in *Regulation: School Boundaries*. Changes to school boundaries and revised enrolment data is tied to the yearly staffing process that in the past has required updated enrolment data by mid-February to ensure schools are provided with their staffing compliments required for the fall. For the 2022-2023 school year the staffing process has been delayed for the system. This delay can better accommodate the proposed boundary and staffing changes.

4.0 Analysis

The current boundary consultation process takes six to eight months, consisting of: two to three months of background work/staff consultation, followed by four to five months from the commencement of the public process before it is presented to the Board of Trustees for their consideration. The boundary process with its current timelines cannot take place in time to implement for the upcoming 2022-2023 school year.

Staff are proposing the potential for an abbreviated boundary consultation process. The boundary consultation process would commence with various staff including affected Equitable Education Superintendents, Planning staff, Durham Student Transportation Services (DSTS) staff, Principals and FI Facilitator, as well as Whitby Trustees. If this process were to commence as soon as possible, it is proposed that a Trustee recommended boundary revision could be scheduled for the April 19th Board Meeting.

The process, though abbreviated, would require consultation at all levels, however with a tighter timeline.

4.1 Considerations

Staff have analysed, as an interim measure to alleviate the ongoing enrolment pressure, for the 2022-2023 school year, a temporary strategy to address enrolment pressures and permit a full Boundary Review to commence in November 2022. In this scenario, a Boundary Realignment would be in place for the 2023-2024 school year.

In anticipation of in-person learning being fully in place for the 2022-2023 school year, the following is required:

Installation of four additional portables to offset the enrolment pressures. This would result in 22 portables being on site and in use compared to the current 18 portables. This is the maximum number of portables possible for this site.

- This is a temporary measure as washroom capacity and ancillary space use is problematic given the enrolment at the school compared to the capacity estimated 1924 students compared to 1,375 Ministry Rated Capacity):
- While two lunch periods in the cafeteria are now in place, the sheer number of students attending each period is of concern;
 - May require alternative space use, i.e., use of one gym for a lunch space.
- Insufficient classroom space may require the use of specialized spaces for regular classroom use, i.e., Art rooms, Theatre Arts, Computer rooms, etc.

With the existing 18 portables on site, the school has a maximum capacity of 1,789, including permanent (school at 1,375 pupil places) and temporary (portables at 414 pupil places) facilities. This loading is based upon the Ministry of Education requirement of 23 students per classroom. Four additional portables would increase the maximum capacity to 1,881 pupil places.

Staff project 1,924 students at Donald A Wilson SS for the 2022-23 school year. While this is an early estimate and assumes full in-person learning, the enrolment pressure is only partially alleviated by the addition of four portables. Establishing a campus at another facility would ease the enrolment pressure as a temporary measure; however, would require program adjustments.

This interim solution would not alleviate the accommodation pressure for the 2022-2023 school year. The concerns outlined above remain and based on projections will increase and for these reasons this interim solution is not recommended.

Staff also considered undertaking a boundary review that would redirect the Grade 8 students from the Julie Payette and John Dryden FI program and the Grade 8 students from the holding area boundary of Ormiston and Robert Munsch Regular program (incoming Grade 9 students) to other schools beginning in September 2022; however, this does not alleviate the enrolment pressures at Donald A Wilson SS. This approach would reduce the utilization to 140% with the DDSB capacity of 1,257 pupil places and 128% with the MRC at 1,375 pupil places.

In reviewing the available space and location of the five existing secondary schools in Whitby, staff are considering options that would alleviate the enrolment pressure at Donald A Wilson SS while better utilizing Anderson CVI and Sinclair SS for the 2022-2023 school year. Both Brooklin HS and Henry Street HS have insufficient space to consider relocating students from Donald A Wilson SS.

4.2 Recommended Option

For staff to undertake a Boundary Review beginning in February 2022 with a final board report presented to the Board of Trustee for their consideration at the April 2022 Board Meeting. Staff will provide the following two options as outlined in Section 4.2.1 below for community consultation based on a shortened consultation process but in accordance with Regulation: School Boundaries.

With the submission of the Information Report to Board on February 22, 2022 the consultation process would begin on February 23, 2022 with notices being provided to Donald A Wilson SS; Anderson CVI; Sinclair SS; Julie Payette PS (FI); John Dryden PS (FI); Robert Munsch PS (RT) and holding boundary for Ormiston PS (RT). The following would be made available for community for consultation:

- A presentation outlining the consultation process and the proposed options for input (this would be posted on the Board's website and each school's website);
- A newsletter would be shared on the Board and affected schools' websites, to notify the school community of the recommended options, key dates and opportunities for community consultation;
- A ThoughtExchange for stakeholders to provide feedback on the proposed changes;
- Using email messaging to solicit community input;
- Using Voicemail messaging to solicit community input;
- Providing staff consultation with School Community Council (SCC) Executive;
- A virtual public meeting for the community to discuss with Board staff re: the proposed options (notice to be provided):
 - Participants would have to register in advance of the Virtual meeting;
 - A time limit provided for each delegate ;
 - Provide a deadline for submitting feedback to the Board regarding the information shared at the virtual public meeting.

All input received would be documented by staff and included as part of the final report a to the Board of Trustees.

4.2.1 Options for Community Consultation with implementation for the 2022-2023 School Year

Staff have developed two options where the proposed boundary revisions are the same for each option (See Appendix C for the French Immersion program proposed revised boundary and Appendix D for the Regular program proposed revised boundary); however, the number of students impacted varies depending on the option.

Option 1: Effective for the 2022-2023 School Year

Undertake an accelerated boundary review involving Donald A Wilson SS, Anderson CVI and Sinclair SS where:

Over the 6-year projection period an average of approximately 37% of the FI program at Donald A Wilson SS would be relocated to Anderson CVI through the redirection of:

- Grade 8 students holding at Julie Payette PS and John Dryden PS FI feeder schools to Anderson CVI for Grade 9 in the FI program;
- The 2021-2022 Grade 9 class of students that reside within the Julie Payette PS and John Dryden PS FI feeder school boundaries to Anderson CVI.

Over the 6-year projection period an average of approximately 20% of the Regular program at Donald A Wilson SS would be relocated to Sinclair SS through the redirection of:

- Grade 8 students that reside within the Robert Munsch PS and holding students from Ormiston PS feeder schools to Sinclair SS for Grade 9 in the Regular program;
- The 2021-2022 Grade 9 class of students that reside within the Robert Munsch PS and the holding area attending Ormiston PS feeder school boundaries to Sinclair SS.

Appendix E provides an analysis of the impact this proposed relocation would have on the utilization of existing space at Donald A Wilson SS, Anderson CVI and Sinclair SS as well as the projected number of portables required.

Option 2: Effective for the 2022-23 School Year:

Undertake an accelerated boundary review involving Donald A Wilson SS, Anderson CVI and Sinclair SS where:

Over the 6-year projection period an average of approximately 40% of the FI program at Donald A Wilson SS would be relocated to Anderson CVI through the redirection of:

- Grade 8 students that reside within the Julie Payette PS and John Dryden PS FI feeder schools to Anderson CVI for Grade 9 in the FI program;
- The 2021-2022 Grade 9 and Grade 10 classes of students that reside within the Julie Payette PS and John Dryden PS FI feeder school boundaries to Anderson CVI.

Over the 6-year projection period an average of approximately 22% of the Regular program at Donald A Wilson SS would be relocated to Sinclair SS through the redirection of:

- Grade 8 students that reside within the Robert Munsch PS boundary and holding students from Ormiston PS feeder schools to Sinclair SS for Grade 9 in the Regular program;
- The 2021-2022 Grade 9 and Grade 10 classes of students that reside within the Robert Munsch PS and holding students from Ormiston PS feeder school boundaries to Sinclair SS.

Appendix F provides an analysis of the impact this proposed relocation would have on the utilization of existing space at Donald A Wilson SS, Anderson CVI and Sinclair SS as well as the projected number of portables required.

5.0 Communication Plan

The School Boundaries Process is a community consultation process that includes a variety of communications including: board reports, newsletters, PowerPoint presentation and information available on DDSB's website and communications for affected schools, as well as other forms of school notifications, i.e., Synervoice notices, virtual meetings etc..

The process includes opportunities for community input through email, voicemail, surveys, as well as School Community Council executive meetings.

A dedicated email address and phone line will be established as another means to gather community input.

Key dates for consultation as noted above are as follows:

February 23, 2022:

- A PowerPoint presentation will be made available on the DDSB website at the following location: <https://www.ddsbc.ca/en/about-ddsb/boundary-and-program-reviews.aspx>

Early March:

- Virtual Public meeting, (Notice to be provided on Board and Schools' websites),

March 23, 2022: (end of day)

- Deadline for community feedback

March 24 to early April 2022:

- Staff report developed for Administrative Council

April 19, 2022:

- The report will be presented to the Board of Trustees for their consideration

6.0 Conclusion

Over the past few years, Donald A Wilson SS has been experiencing enrolment pressures which are projected to continue in the future. This places increased safety and capacity pressures on the permanent facility with reduced ability to utilize portables given site, parking and washroom limitations.

A program and boundary consultation, on an abbreviated timeline, will allow for enrolment relief for the facility for the 2022-2023 school year.

The purpose of the public consultation is to provide information to the community, while also providing an opportunity to gather input.

Staff is seeking input from the community on two recommended options as outlined in Section 4.2.1 of this report.

This report is provided to Trustees for information.

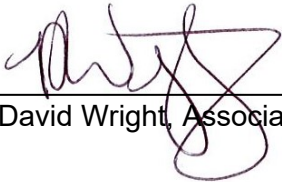
7.0 Appendices

- Appendix A – Donald A Wilson SS French Immersion Program Boundary
- Appendix B – Donald A Wilson SS Regular Program Boundary
- Appendix C – Donald A Wilson SS French Immersion Program Proposed Boundary Revision
- Appendix D – Donald A Wilson SS Regular Program Proposed Boundary Revision
- Appendix E – Option 1 – Impact of Boundary Review on School Utilization and Portable Use
- Appendix F – Option 2 – Impact of Boundary Review on School Utilization and Portable Use

Report reviewed and submitted by:



Norah Marsh, Director of Education and Secretary to the Board

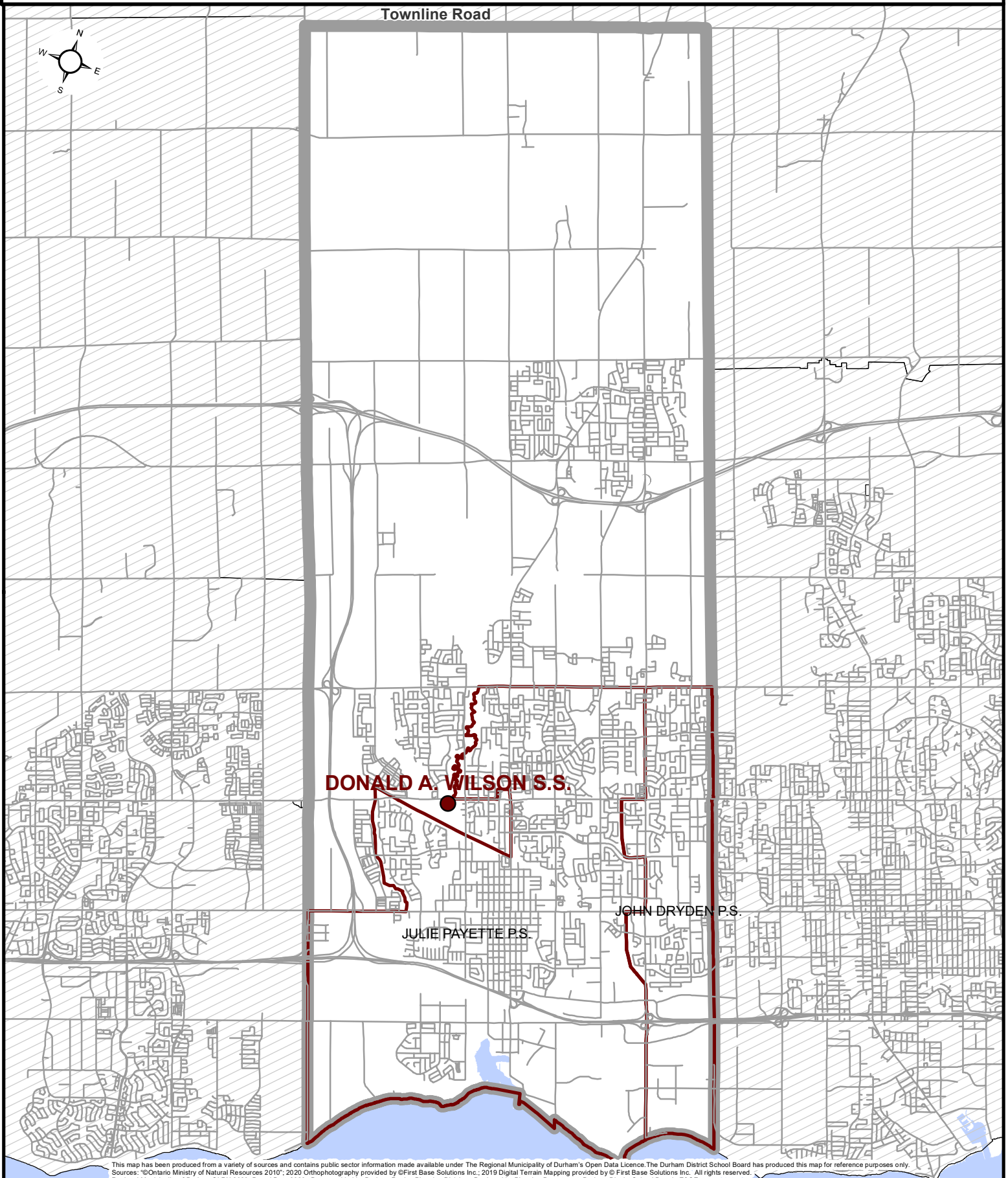


David Wright, Associate Director of Corporate Services



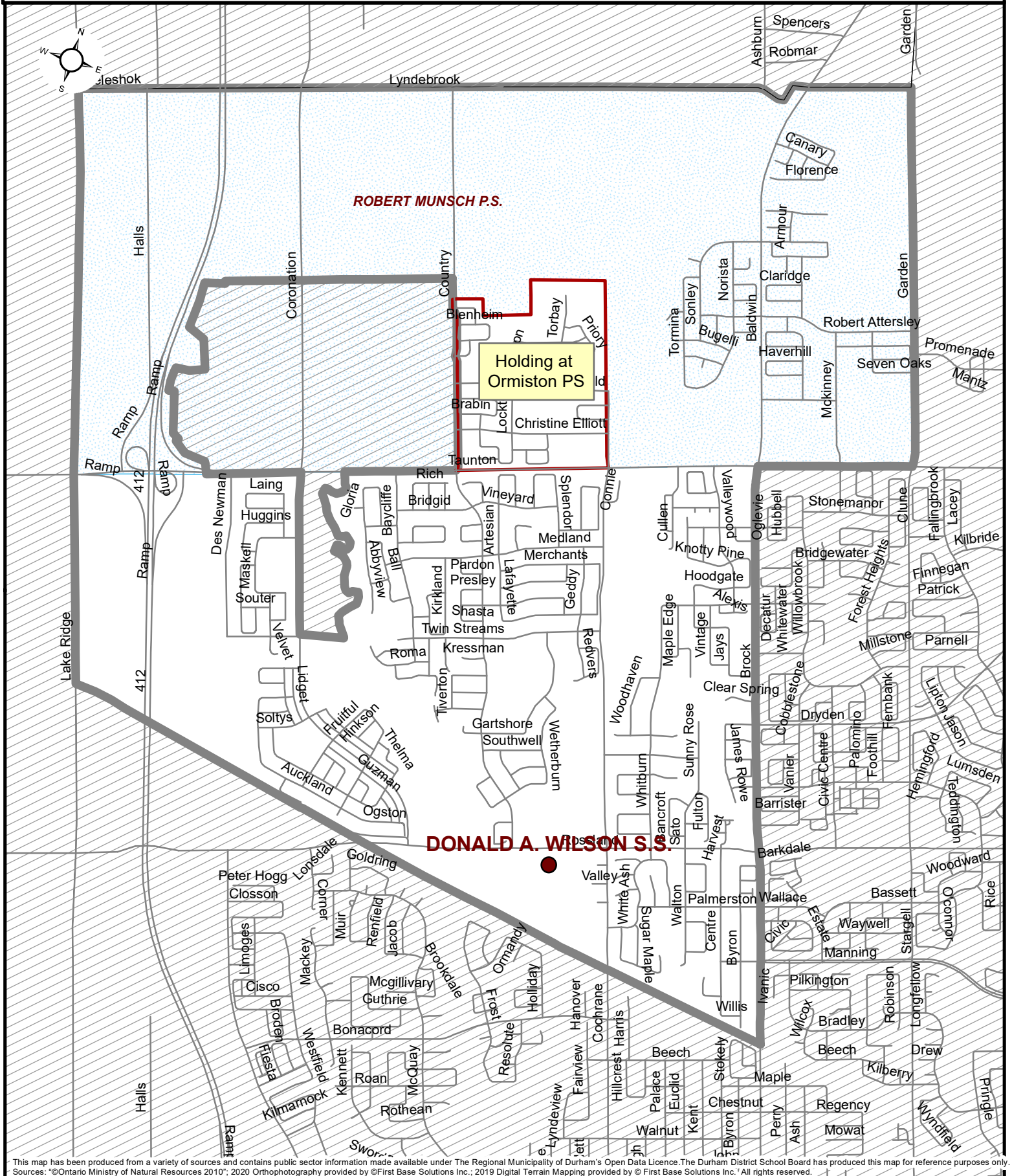
Boundary Map

Donald A. Wilson S.S. - Existing French Immersion



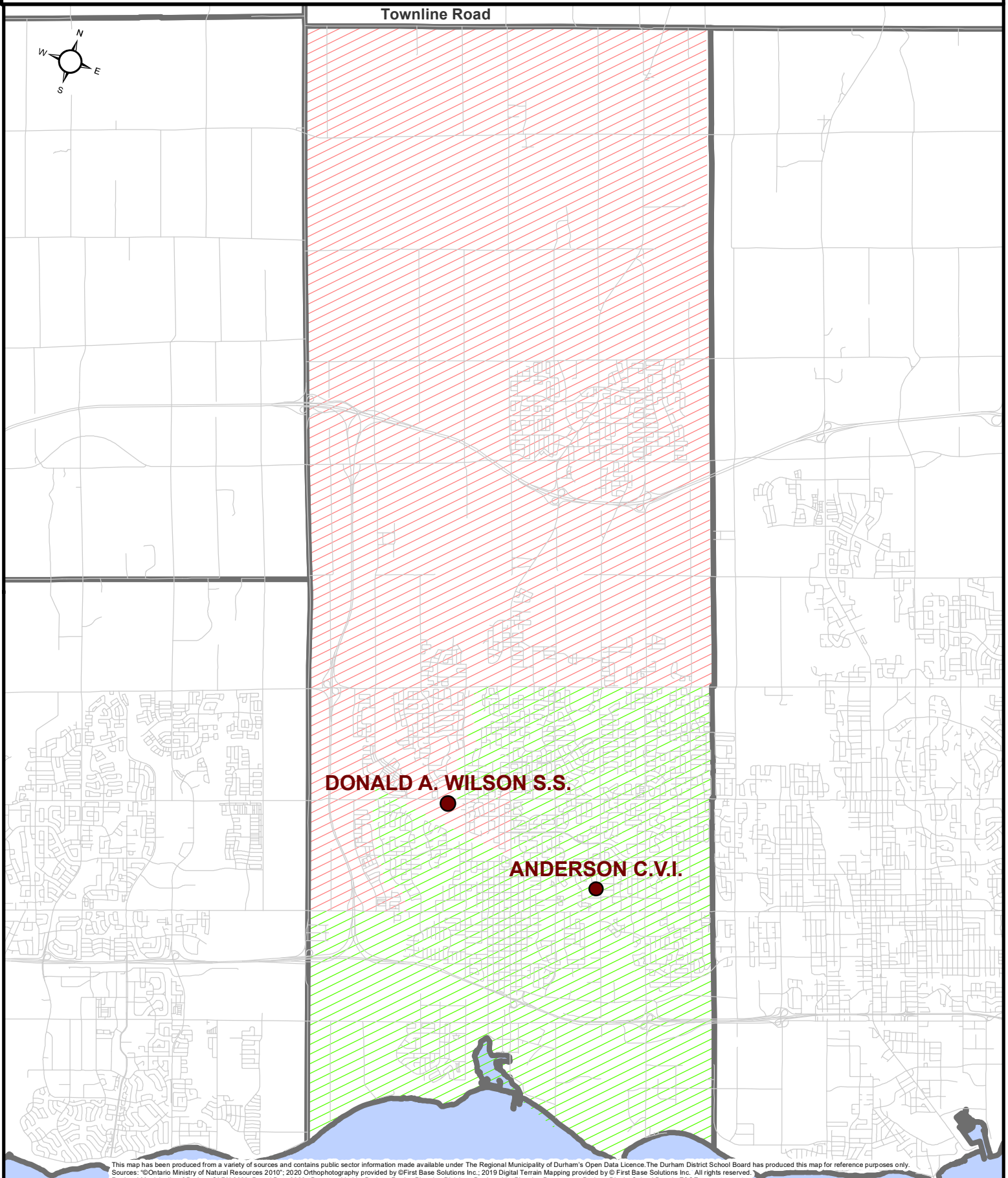


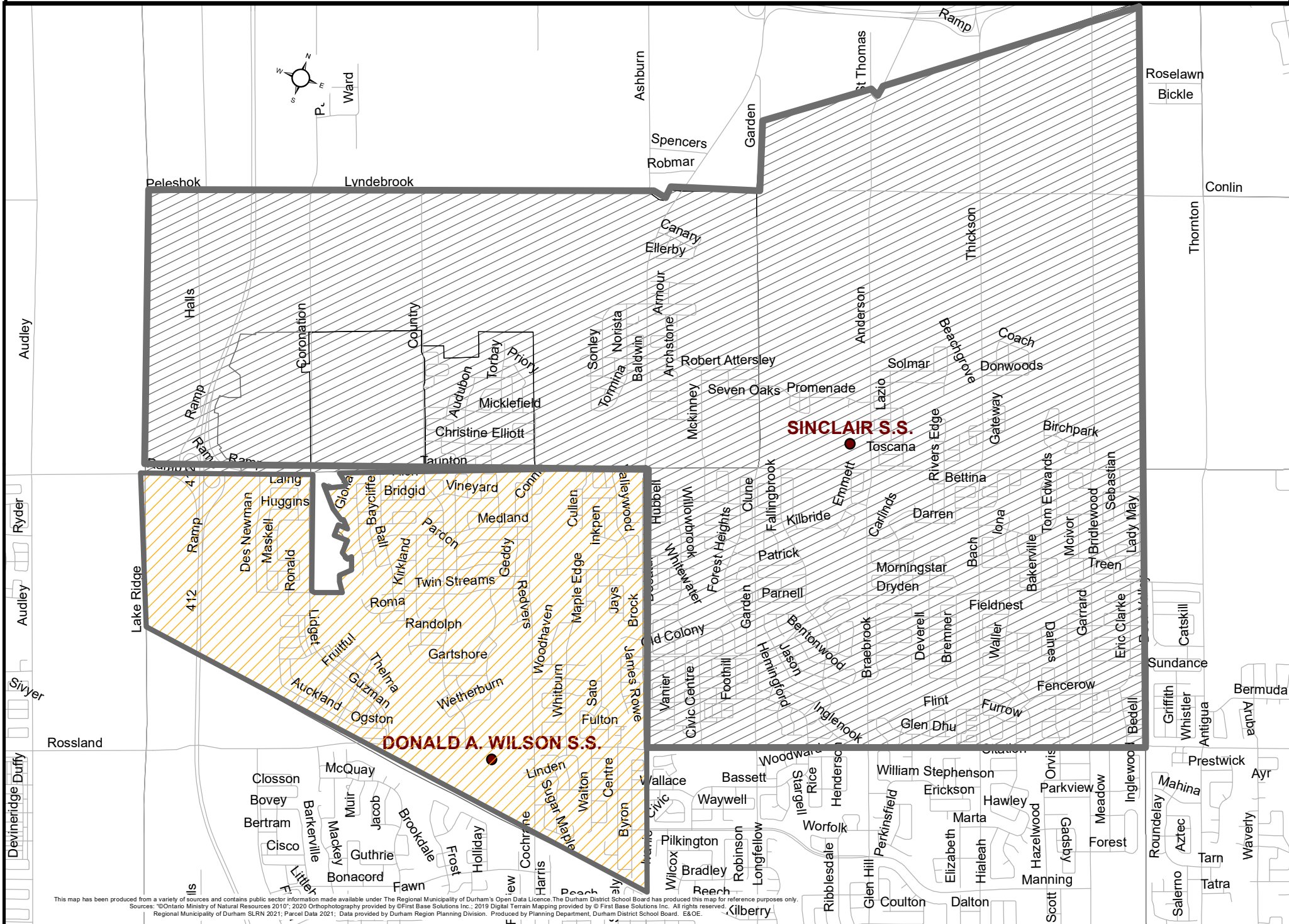
Donald A. Wilson S.S. Regular Program Boundary





Boundary Map Proposed French Immersion Boundaries Anderson CVI and Donald A. Wilson SS





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Option 1 - Impact of Boundary Review on School Utilization and Portable Use

DONALD A WILSON SECONDARY SCHOOL

DDSB Capacity (Classrooms at 21
Pupil Places per Coll Agreements): 1,257

Ministry Rated Capacity (MRC)
(Classrooms at 23 Pupil Places): 1,375

EXISTING SITUATION							IMPACT OF BOUNDARY REVIEW OPTION 1						
	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)			1,782	142%	130%	18			1,782	142%	130%	18	18
Sept 2021 (actual)	721	1,076	1,797	143%	131%	18	721	1,076	1,797	143%	131%	18	18
Oct 2022 (proj)	769	1,155	1,924	153%	140%	22	586	1,014	1,600	127%	116%	17	10
Oct 2023 (proj)	794	1,200	1,994	159%	145%	22	529	988	1,517	121%	110%	13	7
Oct 2024 (proj)	817	1,262	2,079	165%	151%	22	464	974	1,438	114%	105%	9	3
Oct 2025 (proj)	812	1,304	2,116	168%	154%	22	468	1,005	1,473	117%	107%	11	5
Oct 2026 (proj)	800	1,325	2,125	169%	155%	22	475	1,014	1,489	118%	108%	11	6

Max. allowable portables = 22

ANDERSON CVI

DDSB Capacity (Classrooms at 21
Pupil Places per Coll Agreements): 1,055

Ministry Rated Capacity (MRC)
(Classrooms at 23 Pupil Places): 1,099

EXISTING SITUATION					IMPACT OF BOUNDARY REVIEW OPTION 1						
	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)	702	67%	64%	3		702	702	67%	64%	3	3
Sept 2021 (actual)	726	69%	66%	3		726	726	69%	66%	3	3
Oct 2022 (proj)	696	66%	63%	3	183	696	879	83%	80%	3	3
Oct 2023 (proj)	688	65%	63%	3	265	688	953	90%	87%	3	3
Oct 2024 (proj)	685	65%	62%	3	353	685	1,038	98%	94%	3	3
Oct 2025 (proj)	679	64%	62%	3	344	679	1,023	97%	93%	3	3
Oct 2026 (proj)	679	64%	62%	3	325	679	1,004	95%	91%	3	3

Anderson CVI has 3 Portables for the Grove Program

SINCLAIR SECONDARY SCHOOL

DDSB Capacity (Classrooms at 21
Pupil Places per Coll Agreements): 1,248

Ministry Rated Capacity (MRC)
(Classrooms at 23 Pupil Places): 1,366

EXISTING SITUATION					IMPACT OF BOUNDARY REVIEW OPTION 1					
	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)	1,169	94%	86%	4	1,169	1,169	94%	86%	4	4
Sept 2021 (actual)	1,191	95%	87%	4	1,191	1,191	95%	87%	4	4
Oct 2022 (proj)	1,191	95%	87%	4	1,332	1,332	107%	98%	4	0
Oct 2023 (proj)	1,211	97%	89%	4	1,423	1,423	114%	104%	9	3
Oct 2024 (proj)	1,224	98%	90%	4	1,512	1,512	121%	111%	13	7
Oct 2025 (proj)	1,220	98%	89%	4	1,519	1,519	122%	111%	13	7
Oct 2026 (proj)	1,230	99%	90%	4	1,541	1,541	123%	113%	14	8

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Option 2 - Impact of Boundary Review on School Utilization and Portable Use

DONALD A WILSON SECONDARY SCHOOL

DDSB Capacity (Classrooms at 21
Pupil Places per Coll Agreements): 1,257

Ministry Rated Capacity (MRC)
(Classrooms at 23 Pupil Places): 1,375

EXISTING SITUATION							IMPACT OF BOUNDARY REVIEW OPTION 2						
	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)				1,782	142%	18				1,782	142%	130%	18
Sept 2021 (actual)	721	1,076	1,797	143%	131%	18	721	1,076	1,797	143%	131%	18	18
Oct 2022 (proj)	769	1,155	1,924	153%	140%	22	512	958	1,470	117%	107%	11	5
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Max. allowable portables = 22													

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DDSB Capacity (Classrooms at 21
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EXISTING SITUATION					IMPACT OF BOUNDARY REVIEW OPTION 2						
	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- FI Program	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)	702	67%	64%	3		702	702	67%	64%	3	3
Sept 2021 (actual)	726	69%	66%	3		726	726	69%	66%	3	3
Oct 2022 (proj)	696	66%	63%	3	257	696	953	90%	87%	3	3
Oct 2023 (proj)	688	65%	63%	3	338	688	1,026	97%	93%	3	3
Oct 2024 (proj)	685	65%	62%	3	353	685	1,038	98%	94%	3	3
Oct 2025 (proj)	679	64%	62%	3	344	679	1,023	97%	93%	3	3
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(Classrooms at 23 Pupil Places): 1,366

EXISTING SITUATION					IMPACT OF BOUNDARY REVIEW OPTION 2					
	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	Portables on Site*	Enrolment -- Regular Program	Total Enrolment	DDSB Capacity Utilization Rate	MRC Utilization Rate	DDSB Capacity - Portables on Site	MRC - Portables on Site
Oct 2021 (proj)	1,169	94%	86%	4	1,169	1,169	94%	86%	4	4
Sept 2021 (actual)	1,191	95%	87%	4	1,191	1,191	95%	87%	4	4
Oct 2022 (proj)	1,191	95%	87%	4	1,388	1,388	111%	102%	7	1
Oct 2023 (proj)	1,211	97%	89%	4	1,493	1,493	120%	109%	12	6
Oct 2024 (proj)	1,224	98%	90%	4	1,512	1,512	121%	111%	13	7
Oct 2025 (proj)	1,220	98%	89%	4	1,519	1,519	122%	111%	13	7
Oct 2026 (proj)	1,230	99%	90%	4	1,541	1,541	123%	113%	14	8