

DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board

DATE: April 22, 2025

- **SUBJECT:** Unnamed North Oshawa SS Boundary Review **PAGE:** 1 of 12 (Windfields Farm Drive E. & Bridle Road) Oshawa
- ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board David Wright, Associate Director Corporate Services and Treasurer of the Board Lisa Bianca, Head of Facilities Services Lindsay Wells, Senior Manager, Development and Inclusive Design Lygia Dallip, Manager of Property and Planning

The Durham District School Board recognizes Indigenous rights are distinct. In the exercise of those rights, Indigenous staff and students shall not be subjected to actions with the aim or effect of depriving these distinct rights.

The Durham District School Board is committed to providing learning and working environments that center human rights and equity and are safe, welcoming, respectful, equitable, accessible, inclusive, and free from all forms of discrimination, oppression, harassment, and harm.

1.0 Abstract

Prior to the opening of a new school, a boundary review consultation involving the local community and partner schools is undertaken to establish the permanent attendance boundary in accordance with the Durham District School Board's (DDSB) School Boundaries Regulation (Appendix A). To accommodate the existing and future secondary school enrolment in the north Oshawa area, the Unnamed North Oshawa Secondary School will open in September 2026. This report, on the boundary review consultation process, is provided for information. Following completion of the consultation process, a report including the final recommended boundary will be presented to the Board of Trustees for approval.

2.0 Purpose

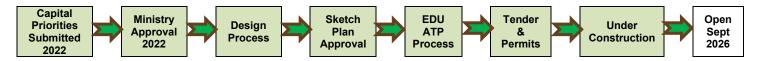
The purpose of this report is to provide the Board of Trustees with information on the public consultation process to establish the permanent attendance boundary for the Unnamed North Oshawa SS, located at 245 Windfields Farm Drive E. (Windfields Farm Drive East and Bridle Road) in Oshawa.

The boundary review consultation will take place between April 23 and September 5, 2025, and will include Appendix B3 as the proposed boundary for community discussion and feedback. The Unnamed North Oshawa SS is currently under construction and is scheduled to open September 2026.



3.0 Background

The Unnamed North Oshawa SS received Ministry of Education (Ministry) Capital Priorities funding in May 2022 and is currently under construction. The school has a Ministry Rated Capacity (MRC) of 1,387 pupils and will accommodate students from Grade 9 to Grade 12. The school site is 14.94 acres.



Requests for funding to build the school were previously submitted to the Ministry's Capital Priorities program in 2015, 2016, 2017, 2019, 2021 and 2022, with funding being approved for the school in May 2022. Since 2015, four partner schools have been utilized to accommodate students from the proposed permanent boundary for the Unnamed North Oshawa SS.

Unnamed North Oshawa SS is part of a greenfield development area that is attractive to families. Greenfield development is the term used to describe development in what was previously large green spaces such as farmland. The new school will provide pupil accommodation for students residing in the north Oshawa development neighbourhoods, specifically located in the block south of Howden Road E, west of Townline Road N, north of Conlin Road E, and east of Thornton Road N, with an additional area south of Conlin Road E, west of Wilson Road N, north of Taunton Road E, and east of Thornton Road N (see Appendix B3).

The proposed permanent boundary for Unnamed North Oshawa SS includes part of the existing Maxwell Heights SS boundary as both secondary schools will accommodate students from the Kedron Planning area currently under development and over the next few years, the Columbus Planning area which is early in its development (see Section 4.0 of the report).

As outlined in the map found in Appendix B1 there are three partner schools, O'Neill CVI, RS McLaughlin CI and Eastdale CVI as well as Maxwell Heights SS, which are accommodating students residing in this new development (Kedron Planning area) until the new school opens in September 2026. Appendix B2 identifies the elementary schools that will feed into the new Unnamed North Oshawa SS.

The proposed Unnamed North Oshawa SS permanent attendance boundary aligns with the expanding growth boundary currently in place since development in the area began. In the 2026-2027 school year, both Maxwell Heights SS and the Unnamed North Oshawa SS will be the two secondary schools accommodating Oshawa's rapidly expanding Kedron Planning area. Due to current and projected enrolment pressures faced at Maxwell Heights SS, the Unnamed North Oshawa SS will absorb part of Maxwell's permanent boundary, specifically, the area north of Taunton Rd E, and west of Wilson Rd N, excluding the area south of the east-west stretch of the East Oshawa Creek.



The enrolment data, provided in section 4.0 of the report, supports the Unnamed North Oshawa SS proposed boundary, provided as Appendix B3. Appendix C1 reflects the current partner schools' boundaries, including the growth boundary areas that are located within the proposed Unnamed North Oshawa SS permanent boundary. Appendix C1 also reflects the existing permanent boundary for Maxwell Heights SS and the segment of this boundary being considered as part of the new secondary school's boundary.

The review is to establish the permanent boundary for the Unnamed North Oshawa SS is being undertaken in the 2024-2025 school year to provide sufficient time early in the 2025-2026 school year for staff at existing feeder elementary schools and existing partner secondary schools to work with students graduating from Grade 8 who will become part of the inaugural Grade 9 class.

3.1 Growth Boundaries and Partner Schools

As new homes are occupied, growth boundaries are identified and linked to partner schools to accommodate enrolment growth until funding is provided by the Ministry for the construction of a new school. A permanent attendance boundary is established prior to the opening of the new school.

Partner schools are determined based on factors including available space, site size, use of portables, transportation (distance to school and space to accommodate buses), adequate parking, and washrooms to accommodate the projected number of students and staff.

Once the partner school is identified, students and their siblings attend their designated partner school. Any new families moving into an established growth boundary also attend the identified partner school until such time as the permanent boundary for the new school is established and the new school opens.

3.2 Regulatory Requirement

DDSB's School Boundaries Regulation outlines the parameters used for creating new and revising current school boundaries. The Regulation includes a consultation process to gather feedback from the community (see Appendix A).

The DDSB is required to establish a permanent boundary for Unnamed North Oshawa SS, scheduled to open for the 2026-2027 school year. The proposed boundary for consultation is set out in Appendix B3.

4.0 <u>Analysis</u>

Based upon the proposed boundary, Table 1.0 identifies the secondary schools and elementary feeder schools impacted by the proposed permanent boundary for the Unnamed North Oshawa SS. Table 2.2 identifies the 2026-2027 enrolment projections for Unnamed North Oshawa SS and the four partner schools. This proposal includes students residing within the proposed boundary, who will be entering Grade 9, 10 or 11 in September 2026. These students are currently located at the four partner schools and the feeder elementary schools identified in Table 1.0 and in Appendices B1 and B2.



TABLE 1.0 – Partner Schools & Elementary Feeder Schools Impacted by ProposedPermanent Boundary of Unnamed North Oshawa SS

SchoolsUnnamed North Oshawa S.S.Unnamed Symington Steeplechase P.S.OpeningSunset Heights P.S.Growth Boundary North of Taunton Rd W & Permanent Boundary North o midway point of Cedar Valley ParkSherwood P.S.Growth Boundary & Permanent Boundary West of Wilson Rd NElsie MacGill P.S.Growth Boundary West of Wilson or North of Conlin Rd EastMaamawi iyaawag P.S.Entire Boundary Entire Boundary Norman G. Powers P.S.Northern Dancer P.S.Growth Boundary North of Conlin Rd ENorthern Dancer P.S.Entire Boundary Growth Boundary North of Conlin Rd EBeau Valley P.S.Growth Boundary North of Conlin Rd EMaxwell Heights S.S.Sherwood P.SSherwood P.S.South of Taunton Rd E and East of Wilson Rd NMaxwell Heights S.S.Sherwood P.SSouth of Conlin Rd E and East of Wilson Rd N	School	Feeder Elementary	Note			
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	l		Permanent Boundary South of Conlin			
Rd E		Norman O. I Owers I .O.	Rd E			
Gordon B. Attersley P.S. Unchanged		Gordon B. Attersley P.S.	Unchanged			
Pierre Elliot Trudeau P.S. Unchanged		Pierre Elliot Trudeau P.S.	Unchanged			
Eastdale C.V.I Beau Valley P.S. Permanent Boundary South of Conlin Rd E Rd E	Eastdale C.V.I	Beau Valley P.S.	Permanent Boundary South of Conlin Rd E			
Hillsdale P.S. Unchanged		Hillsdale P.S.	Unchanged			
Coronation P.S. Unchanged		Coronation P.S.	Unchanged			
Harmony Heights P.S. Unchanged		Harmony Heights P.S.	Unchanged			
Gordon B. Attersley P.S. Unchanged		Gordon B. Attersley P.S.	Unchanged			
Vincent Massey P.S. Unchanged		Vincent Massey P.S.	Unchanged			
Village Union P.S. Unchanged		Village Union P.S.	Unchanged			
Clara Hughes P.S. Unchanged		Clara Hughes P.S.	Unchanged			
Forest View P.S. Unchanged		Forest View P.S.	Unchanged			
David Bouchard P.S. Unchanged		David Bouchard P.S.	Unchanged			



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School	Feeder Elementary Schools	Note
R.S. McLaughlin C.V.I	Adelaide McLaughlin P.S.	Unchanged
	Stephen Saywell P.S.	Unchanged
	Woodcrest P.S.	Unchanged
	Waverly P.S.	Unchanged
	College Hill P.S.	Unchanged
	Village Union P.S.	Unchanged
O'Neill C.V.I	Dr. S J Phillips P.S.	Permanent Boundary South of Conlin Rd E
	Queen Elizabeth P.S.	Unchanged
	Beau Valley P.S.	Permanent Boundary South of Taunton Road W
	Sunset Heights P.S.	Permanent Boundary South of Taunton Rd W
	Mary Street Community School	Unchanged
	Coronation P.S.	Unchanged
	Hillsdale P.S.	Unchanged

Students residing in the growth boundary and in Grade 12 in September 2026 will remain at their existing designated partner school with transportation provided based on eligibility.

Younger siblings will attend the new secondary school. Students whose families reside outside of the Durham Student Transportation Services (DSTS)-established walk boundary will be provided with transportation to the new school.

The Unnamed North Oshawa SS is located in a mixed-use community (residential and commercial) area. North Oshawa has two secondary plans of subdivision identified with ongoing and future growth. The Kedron Planning area development is ongoing, and the Columbus Planning area is now starting to see development. The Columbus Planning area is at the north boundary of the Kedron Planning area. As new home construction continues and homes are occupied, it is expected that one or more of the existing secondary partner schools may accommodate students from future growth boundaries once Unnamed North Oshawa SS exceeds its ability to accommodate incoming students.

The opening of Unnamed North Oshawa SS for the 2026-2027 school year will result in 7 currently in-use portables at the four schools accommodating the growth being relocated within the District to address growth-related needs. By 2027-2028, an additional 3 portables will be relocated to other schools to address growth-related needs. Maxwell Heights SS and Eastdale CVI will see a slight decrease in enrolment by 2027-2028 as the 2026-2027 larger Grade 12 cohort graduates.



Should the Board approve the permanent boundary for the Unnamed North Oshawa SS in October 2025, there will be sufficient time in late November and December 2025 for graduating Grade 8 students, residing within the proposed permanent boundary, to work with the Guidance Departments of the existing partner schools as students plan for their Grade 9 year at the new school in 2026-2027.

School Name	Capacity	G.9	G.10	G.11	G.12	Total	Utilization	Portables
Eastdale CVI	1283	339	384	324	364	1411	110%	8
Maxwell Heights SS	1375	474	488	403	408	1773	129%	20
O'Neill CVI	1380	350	356	344	302	1352	98%	0
R.S McLaughlin CVI	1191	311	277	324	326	1238	104%	11
Unnamed North Oshawa SS (under construction)	1387	0	0	0	0	0	0%	0

Table 2.0 – 2024-2025 Current Enrolments:

Table 2.1 – 2025-2026 Enrolment Projection:

School Name	Capacity	G.9	G.10	G.11	G.12	Total	Utilization	Portables
Eastdale CVI	1283	490	343	393	341	1567	122%	12
Maxwell Heights SS	1375	483	482	511	441	1917	139%	24
O'Neill CVI	1380	412	382	359	363	1516	110%	6
R.S McLaughlin CVI	1191	332	310	281	321	1244	104%	2
Unnamed North Oshawa SS (under construction)	1387	0	0	0	0	0	0%	0



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School Name	Capacity	G.9	G.10	G.11	G.12	Total	Utilization	Portables
Eastdale CVI	1283	372	362	345	425	1504	117%	10
Maxwell Heights SS	1375	422	480	450	557	1909	139%	23
O'Neill CVI	1380	369	265	250	382	1266	92%	0
R.S McLaughlin CVI	1191	275	374	310	317	1276	107%	4
Unnamed North Oshawa SS (under construction)	1387	276	270	267	0	813	59%	0

Table 2.2 – 2026-2027 Enrolment Projection:

 Table 2.4 – 2027-2028 Enrolment Projection:

School Name	Capacity	G.9	G.10	G.11	G.12	Total	Utilization	Portables
Eastdale CVI	1283	350	397	379	361	1487	116%	9
Maxwell Heights SS	1375	430	441	501	480	1852	135%	21
O'Neill CVI	1380	308	367	267	264	1206	87%	0
R.S McLaughlin CVI	1191	284	274	366	337	1261	106%	0
Unnamed North Oshawa SS (under construction)	1387	299	285	279	276	1139	82%	0

By 2031-2032, (5 years from the opening date of the new north Oshawa SS), enrolment at Maxwell Heights SS is projected to continue to increase; utilization will be at 139% and the estimated number of portables will be 23. Similarly, Eastdale CVI's enrolment is also projected to increase; utilization will be at 140% and the estimated number of portables will be 22. These projections reflect development plans currently within the DDSB's most recent (2025) enrolment forecast and could change over time as the City of Oshawa's development forecast is updated.

North Oshawa has been experiencing rapid growth starting from the area north of Taunton Road East and moving up to the northernmost boundary line separating Oshawa from the Township of Scugog. At the most northern area of the boundary, students have historically attended Prince Albert PS at the elementary level and Port Perry HS at the secondary level in the Township of Scugog as these two schools are closer to the area between Columbus Road and the Oshawa-Scugog boundary.



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There are currently 42 students in rural North Oshawa attending Prince Albert PS as they reside in its permanent boundary. As of right now, these 42 students will attend Port Perry HS upon graduating from Prince Albert PS, however, DDSB is considering providing the students within this area the choice of attending Port Perry HS or the Unnamed North Oshawa SS upon graduating from Prince Albert PS since the Unnamed North Oshawa SS would be a potentially preferred option given its location. The area of Oshawa within the current attendance boundary for Port Perry HS resides north of Columbus Road and is a rural community within the municipal boundary of Oshawa.

While accommodating these students at schools in Scugog has been the favorable choice from both a transportation and community planning perspective over the past few years, given the potential growth in the area proposed under the Columbus Planning Area it is anticipated that a future secondary school will be needed. As such, both Unnamed North Oshawa SS and Port Perry HS may be designated as partner schools to address future enrolment needs.

4.1 Consultation Plan

The Public Consultation Plan has been developed in accordance with DDSB's School Boundaries Regulation. Consultation will begin April 23, 2025, and end on September 5, 2025. As part of the consultation process two in-person public meetings be held as well as an additional webinar public meeting. The two in-person meetings will be held on May 6 and May 15, 2025. The public webinar meeting will be held on May 22, 2025.

Following consultation, a final recommendation report will be brought forward to the Board of Trustees for consideration and for a decision regarding the permanent attendance boundary for the new school at the October 20, 2025, Board Meeting.

4.2 Risks and Opportunities

With the opening of the Unnamed North Oshawa S.S., there is an opportunity to redirect 7 portables to address other accommodation pressures and ensure that fewer students are in alternative learning spaces.

No risks have been identified with the opening of the Unnamed North Oshawa S.S.

Students attending the four identified partner schools enrolled in Grades 9 or 10 in the 2025-2026 school year will attend the Unnamed North Oshawa SS in 2026-2027 as they progress to Grade 10 and 11 respectively. Students graduating from Grade 8 at the end of the 2025-2026 school year will be the inaugural Grade 9 class at Unnamed North Oshawa SS in 2026-2027.

5.0 Financial Implications

Potential for a reduction in transportation costs as a reduced number of buses will be required with the new permanent boundary. There is also the potential for reducing portable acquisitions as 7 portables will be relocated within the jurisdiction.



6.0 Strategic Links

A plan for efficient utilization of DDSB's existing spaces and planned new spaces opening for September 2026 will support meaningful learning by providing high quality teaching and learning spaces; contribute to connected communities by ensuring spaces that foster opportunities to meet, learn from and inspire each other are available; and advocate wellbeing by ensuring our schools are safe, caring and respectful environments where people can thrive.

7.0 Communication/Implementation Plan

The School Boundaries process is a community consultation process that includes a variety of communications including staff reports to the Board of Trustees, presentations available on DDSB's website, school communications utilizing impacted school websites, as well as other forms of school notifications, i.e., School Messenger notices.

The consultation process includes opportunities for community input through email, voicemail, survey as well as two in-person meetings, a virtual consultation, and School Community Council executive meetings with impacted schools. A dedicated email address and phone line will be established to gather community input.

All information resulting from the consultation process will be summarized and provided to the Board of Trustees in a recommendation report.

Key dates for consultation as noted above are as follows:

February 2025:

- Development of Boundary Review Information Report
 - Internal staff discussions.
 - Meeting with Oshawa Superintendents and System Leads included in the Boundary Review.

April 2025:

- Meeting with Oshawa Trustees to share information regarding the boundary review.
- Meeting with Principals of partner schools and feeder elementary schools included in the Boundary Review.
- April 22
 - The Boundary Review Information Report is presented at the Board Meeting to begin the community consultation process.



- April 23
 - Community consultation begins.
 - The Boundary Review Information Report and a presentation that provides an overview of the boundary review and communication timelines, including community consultation details, is available on the <u>DDSB website</u>.
 - Communications messaging is provided to individual schools included in the Boundary Review.
 - Survey @ <u>https://survey.alchemer-ca.com/s3/50331106/SBRNOSS</u> is open until 5:00 p.m. September 5, 2025.
 - SCC Executive Meetings for schools included in the Boundary Review will be scheduled, to accommodate the SCC Executive calendars. An overview of the initial staff report and the community consultation will be provided with a focus on feedback from the SCC Executive. The SCC Executive will also be asked to share the details of the process with the entire SCC, consultation opportunities and timelines to ensure feedback is gathered through the process.

May 2025:

- May 6
 - First in person public consultation meeting with respective partner secondary schools to gather community feedback to be held in the gymnasium at Eastdale CVI, 265 Harmony Road North, Oshawa at 7:00pm.
 - May 15
 - Second in-person public consultation meeting with respective feeder Elementary schools to gather community feedback to be held in the gymnasium at Eastdale CVI, 265 Harmony Road North, Oshawa at 7:00pm.
 - May 22, 7:00 pm
 - A webinar will be held to gather community feedback. There will be a formal presentation; however, the focus will be on community feedback.
 - Registration to participate in the webinar will be posted on the DDSB's website at <u>www.ddsb.ca</u>.
 - At both in-person and online meetings, participants will be required to sign up prior to the event and details will be advertised through the schools' and the DDSB's website and social media.



September 2025:

- September 5
 - Consultation period ends September 5, 2025. Staff to review and analyze all input received.

Throughout the community consultation period of April 23 to September 5th, 2025, community feedback, which will be shared with local area Trustees, may be provided through:

Email: NOSSBoundaryReview@ddsb.ca Phone: 905-666-6308

All input received via the webinar, email, phone, and survey will be summarized and included in the Final Boundary Review Recommendation Report to the Board of Trustees for consideration and decision in October 2025. Any community recommended alternative options to address the accommodation pressures will be analyzed by staff and included in the final report.

- September 2025 (after close of consultation):
 - Staff to prepare draft Boundary Recommendation Report

October 2025:

- October 20, 2025
 - Final report, including recommended boundary for new secondary school presented to Board of Trustees for consideration and approval.

8.0 Conclusion

This report is provided to the Board of Trustees for information.

With the Unnamed North Oshawa SS scheduled to open for the 2026-2027 school year, the permanent attendance boundary needs to be established, and a community consultation process needs to commence.

The community consultation will occur from April 23 to September 5, 2025, with a final decision on the establishment of a permanent boundary by the Board of Trustees scheduled for October 2025. This approach provides sufficient time for students and families to prepare for the boundary changes, for staffing allocations to be determined and for Grade 8 students to select courses in late November 2025 through to January 2026 for their new school opening September 2026.



9.0 Appendices

Appendix A:	DDSB Regulation: School Boundaries
Appendix B1:	Unnamed North Oshawa SS – Initial Proposed Boundary Map & Partner Schools
Appendix B2:	Unnamed North Oshawa SS – Initial Proposed Boundary Map & Elementary Feeder Schools
Appendix B3:	Unnamed North Oshawa SS – Initial Proposed Boundary Map for Consultation
Appendix C1:	Partner Schools Boundaries Overlaid with Unnamed North Oshawa SS Proposed Boundary

Report reviewed and submitted by:

Ciro

Camille Williams-Taylor, Director of Education and Secretary to the Board

David Wright, Associate Director of Corporate Services and Treasurer of the Board



REGULATION

BUSINESS

School Boundaries

To provide a uniform procedure for establishing and adjusting school boundaries.

1.0 Criteria:

1.1 New School Boundaries

New school boundaries are established for newly constructed or planned schools. The locations of school sites are primarily determined at the Municipal Secondary Plan stage by Planning Staff. New school boundaries are designed to reflect the neighbourhood or community which the school is intended to serve. In a period of enrolment growth, it is expected that these boundaries will be altered to address growth related issues such as, accommodation, instruction, transportation.

Where possible, new school boundaries will be based on the following criteria:

- (a) municipal, community or neighbourhood boundaries as defined within Official, Secondary or Community plans;
- (b) local restricting parameters;
 - major roads, highways,
 - rivers,
 - rail lines,
 - hydro corridors,
 - incompatible land uses;
- (c) maximizing the walking population to the school;
- (d) accommodating both a peak population and a mature population adequately on site.

1.2 Adjustments to Existing School Boundaries

- (a) Interim Boundary Adjustments:
 - (i) **Causes:** Interim boundary adjustments are considered for a neighbourhood, school or family of schools in response to a number of problems that can arise:
 - areas where no school boundary exists;
 - in response to enrollment pressures;
 - in response to facility problems due to site constraints, temporary closure, timing of construction, damage due to fire or other catastrophes, etc.
 - (ii) **Time:** Interim boundary adjustments are temporary and should not be considered for periods exceeding three years.

(iii) Criteria:

Preferred Alternative - Adjacent School

Where possible, interim school boundaries will take into consideration the nearest adjacent school that meets the following criteria:

- has available capacity or room for portable classrooms to accommodate students who are to be displaced;
- provides a similar program for students;
- is located within the same community or municipality;
- has a walking population component.

Other Alternatives:

Should the nearest adjacent school <u>not</u> meet the above criteria, the two other alternatives are:

Alternative A: a school within the same municipality which is accessible by public or Durham District School Board transportation which meets criteria 1. and 2. in section (iii).

Alternative B: a school within The Durham District School Board which meets criteria 1. and 2. in section (iii).

- (b) Permanent Boundary Adjustments:
 - (i) **Causes:** Permanent boundary adjustments are primarily caused by:

Program Adjustments

- French Immersion or Gifted program relocation or creation;
- JK-6 to JK-8, or 7 & 8 to JK-8 school conversion;
- location of new or unique programs within the Board, etc.

School Closure and Consolidation of School Facilities

Relocation of Student Population

- where no community school will be built;
- when interim measures are extended beyond 3 years;
- in conjunction with previous two examples;
- to accommodate changes in facilities that alter school capacity, etc.
- (ii) Time: Permanent boundary adjustments are considered for a neighbourhood, school or family of schools when an area is to be affected for a period greater than three years.
 Permanent boundary adjustments are major projects requiring extensive research and consultation and can have a lengthy period of implementation.
- (iii) **Criteria:** Where possible, permanent boundary adjustments will be based on the following criteria:

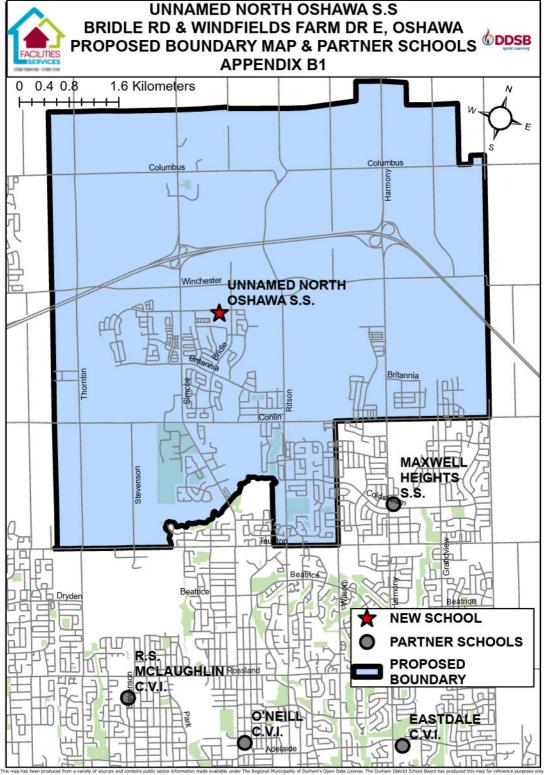
- maintaining the educational viability of the program in question;
- school facilities must be adaptable to meet program needs and the anticipated student population;
- same criteria as listed in Section 1.1 "New School Boundaries" Sections (a) to (d).

2.0 **Consultative Process**:

- 2.1 Decisions regarding school boundaries ultimately rest with the Board. The consultative process is as follows:
 - (a) As part of the annual meeting between Planning staff and the Area Superintendents, discussions on the need for a boundary review will occur.
 - (b) The Planning Department and the appropriate Superintendent will develop a proposal in consultation with Durham Student Transportation Services. (Financial implications will be included).
 - (c) The Superintendent(s) of Education/Area, Transportation Department and the Planning Department will meet with the trustee(s) to discuss the consultative process, review the analysis and plan the public consultation process.
 - (d) An Open Session report to Trustees will be presented as information, regarding the commencement of a boundary review.
 - (e) The Superintendent(s) of Education/Area will consult with the Principal(s) and School Community Council chair(s) or Executive(s).
 - (f) The Superintendent(s) of Education/Area and the appropriate trustee(s) will initiate a public consultation process, involving a minimum of one Open House, with parents/guardians of students to be affected and involve the appropriate Principal(s), the School Community Council chair(s) or executive(s), the Planning Department and Durham Student Transportation Services. Information on the proposal will be outlined at the Open House and input from parents/guardians will be received.
 - (g) Based on staff expertise and past practice, it may be determined that a subsequent Open House is required within the process to provide additional information (ie boundary revision based on community feedback, survey results) or to create a community consultation process regarding possible transition plans.
 - (h) A dedicated email address and phone line will be set up to gather input, from the time the community are informed of the consultation process, to when an approval has occurred.
 - (i) An administrative report will be prepared by the Superintendent(s) of Education/Area in consultation with the Planning Department and Durham Student Transportation Services and presented to Administrative Council. This report will go to the Board for final approval.
 - (j) Details of the new or revised school boundaries and implementation will be communicated in writing by the Superintendent(s) of Education/Area to the school community.
- 2.3 Where possible, finalized details of new or adjusted boundaries will be determined and announced no later than the release of the Official Enrollment Projections proceeding the school year in which the boundaries are to be enforced or phased in. This time frame allows for sufficient advance notice to parents, students, trustees, school and administrative staff.

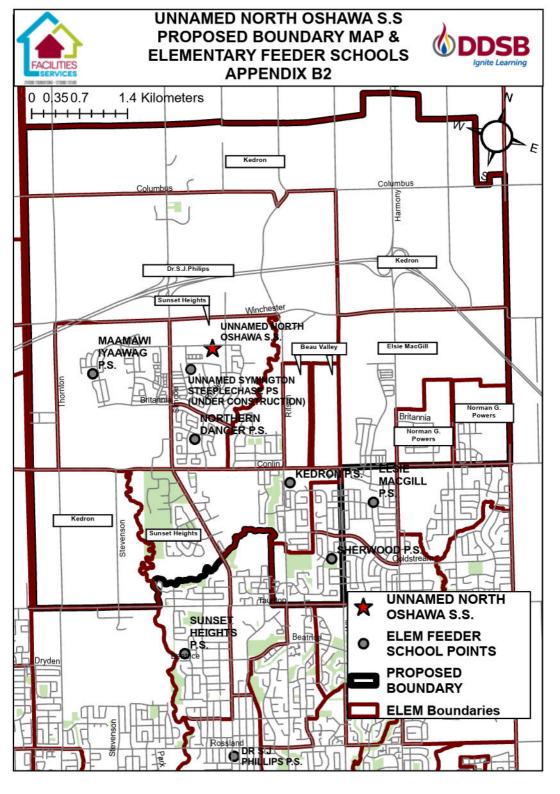
Appendix: None

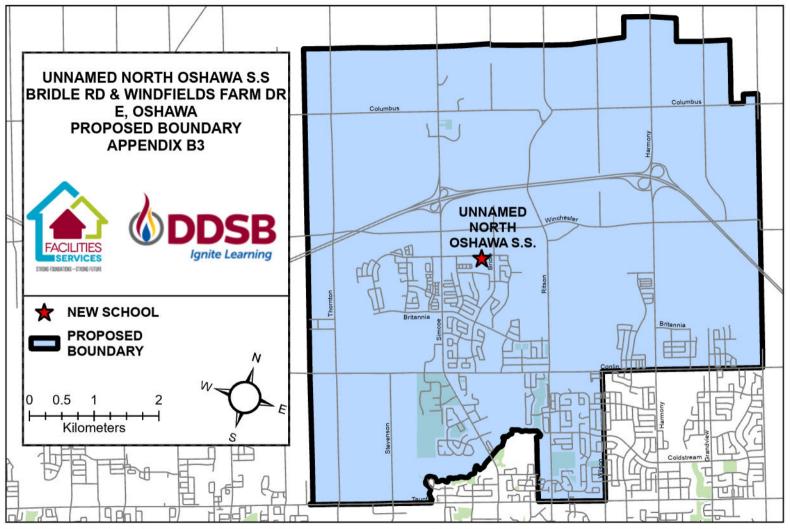
Effective Date 98-06-26 Amended/Reviewed 2006-08-02 2012-05-22 2012-10-01 2014-12-04 2019-11-08



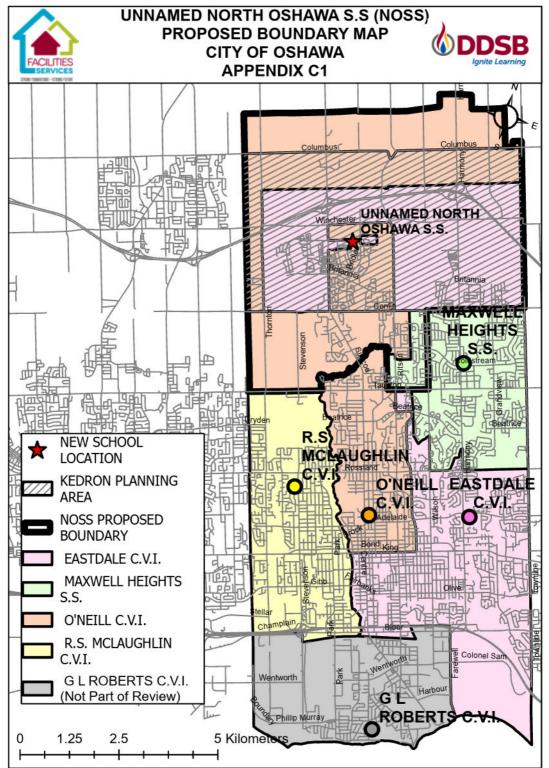
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Regional Municipality of Durham SLRN 2021; Parcel Data 2021; Data provided by Durham Region Planning Division. Produced by Planning Department, Durham District School Board. E&OE.





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