Durham District School Board
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www.ddsb.ca

Request to Distribute Information to Schools

	Yes	No
Do you represent a government affiliated agency?	◯	◯
Do you represent a non-denominational charity?	◯	◯
Do you represent a non-profit organization?	◯	◯
Are you sponsored by a local municipal recreation department?	◯	◯
Are you sponsored by the Durham Board of Education?	◯	◯
Are you acting in a volunteer capacity?	◯	◯
Do you represent community organization?	◯	◯

If your organization meets one of the above criteria, then please complete the request form below:

Applicant Information:

First Name: _____ Last Name: _____
Organization: _____
Charitable or Non-Profit Registration Number: _____
Street Address: _____
City: _____ Postal Code: _____
Phone: _____ Email: _____

Distribution Request:

Description of Event/Activity:

Panel Required: ☐ Elementary ☐ Secondary

Communities: ☐ Ajax ☐ Brock ☐ Oshawa ☐ Pickering ☐ Scugog ☐ Uxbridge ☐ Whitby

Delivery Type: ☐ Direct Delivery (delivered to schools by requesting agency)
☐ Repository (accessible by DDSB staff by email)

PLEASE ATTACH ALL DOCUMENTS (FLYERS, BROCHURES, POSTERS) TO BE DISTRIBUTED TO SCHOOLS WITH YOUR APPLICATION