1. **Purpose**

   The purpose of this report is to seek Trustee approval for Unnamed Ajax PS boundaries, effective September 2018. Provided, as Appendix A, is a map outlining the recommended boundaries for Unnamed Ajax PS.

2. **Background**

   The Unnamed Ajax PS received approval and funding for the construction of the school as one of the Durham District School Board’s (DDSB) 2015 Business Case submissions to the Ministry of Education.

   A report, presented to Trustees, on November 6, 2017, commenced the boundary and community consultation process. Board Regulation #3313: School Boundaries outlines the process for gathering community input regarding the proposed boundaries.

2.1 **Unnamed Ajax PS**

   Unnamed Ajax PS, scheduled to open September 2018, is being constructed to include 30 classrooms and a 4-room Child Care (infant, toddler and two preschool rooms). The school will have a Ministry Capacity of 663 pupil places.

   Students holding for Unnamed Ajax PS reside within the Lexington County and Mulberry Meadows communities in Ajax.

2.2 **Holding Schools**

   Unnamed Ajax PS students are currently accommodated at Roland Michener PS and Dr. Roberta Bondar PS. A map outlining the location of the holding schools, along with the location of the Unnamed Ajax PS, is provided in Appendix B.
2.2.1 Roland Michener PS

Roland Michener PS, located at 95 Ritchie Avenue, Ajax, has been a holding school for the growth in the Lexington County and Mulberry Meadows communities since September 2005.

With limited space to accommodate parking, portables are limited to 11. As of September 2015 any future growth, from this area, was allocated to Dr. Roberta Bondar PS. As of September 2015 only siblings of students already attending Roland Michener PS, or other family members residing at the same address, within the Lexington County and Mulberry Meadows communities, were eligible to attend Roland Michener PS.

Table 1 summarizes the current enrolment projections for Roland Michener PS WITHOUT the opening of Unnamed Ajax PS.

<table>
<thead>
<tr>
<th>TABLE 1</th>
<th>Actual</th>
<th>Projections</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Capacity</td>
<td>October 2016</td>
</tr>
<tr>
<td>Roland Michener PS</td>
<td>269</td>
<td>505</td>
</tr>
<tr>
<td>Utilization %</td>
<td>188%</td>
<td>174%</td>
</tr>
<tr>
<td>Estimated Portables</td>
<td>10</td>
<td>7</td>
</tr>
</tbody>
</table>

2.2.2 Dr. Roberta Bondar PS

Dr. Roberta Bondar PS, located at 25 Sullivan Drive, Ajax, became a holding school for the growth in the Lexington County and Mulberry Meadows communities as of September 2015.

With growth allocated, and portables on site at Dr. Roberta Bondar PS, some families residing within the neighbourhood around the Dr. Roberta Bondar PS chose to attend schools outside their boundary, rather than Dr. Roberta Bondar PS. As of October 2016 there were 28 students attending other schools. Staff will work with the Principal to bring these students back to their home school. Future initiatives, as outlined in section 2.4 of the report, will assist in this process.

Table 2 summarizes the current enrolment projections for Dr. Roberta Bondar PS WITHOUT the opening of Unnamed Ajax PS.

<table>
<thead>
<tr>
<th>TABLE 2</th>
<th>Actual</th>
<th>Projections</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Capacity</td>
<td>October 2016</td>
</tr>
<tr>
<td>Dr. Roberta Bondar PS</td>
<td>398</td>
<td>428</td>
</tr>
<tr>
<td>Utilization %</td>
<td>108%</td>
<td>127%</td>
</tr>
<tr>
<td>Estimated Portables</td>
<td>1</td>
<td>3</td>
</tr>
</tbody>
</table>
2.3 Unnamed Ajax PS Projections

With the opening of Unnamed Ajax PS scheduled for September 2018, the projections for the two holding schools and Unnamed Ajax PS are provided in Table 3.

Based upon previous new DDSB school openings, a new facility attracts students from other sources including other publicly funded schools and private schools. There are no existing schools in and around the Lexington County and Mulberry Meadows communities therefore staff, based upon past new school opening project the new Unnamed Ajax PS will attract approximately 60 new students per year, from other sources. These numbers have been included within Unnamed Ajax PS’s enrolment projections.

The Ministry of Education allocated capital funding to the DDSB to provide Child Care to both Dr. Roberta Bondar PS and Roland Michener PS. Additional detail is provided in Section 2.4 of this report. Scheduled to open for the 2019/2020 school year the Child Care will decrease the capacity at both schools. Reflected in Table 3 is the revised capacity for both schools for the 2019/2020 and subsequent years.

<table>
<thead>
<tr>
<th>TABLE 3</th>
<th>Actual</th>
<th>Projections</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Capacity</td>
<td>October 2016</td>
</tr>
<tr>
<td>Unnamed Ajax PS</td>
<td>663</td>
<td>576</td>
</tr>
<tr>
<td>Utilization %</td>
<td>87%</td>
<td>90%</td>
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<tr>
<td>Estimated Portables</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Roland Michener PS</td>
<td>269/246*</td>
<td>505</td>
</tr>
<tr>
<td>Utilization %</td>
<td>188%</td>
<td>174%</td>
</tr>
<tr>
<td>Estimated Portables</td>
<td>10</td>
<td>7</td>
</tr>
<tr>
<td>Dr. Roberta Bondar PS</td>
<td>398/277*</td>
<td>428</td>
</tr>
<tr>
<td>Utilization %</td>
<td>108%</td>
<td>127%</td>
</tr>
<tr>
<td>Estimated Portables</td>
<td>1</td>
<td>3</td>
</tr>
</tbody>
</table>

* Revised capacity with Child Care in place for 2019/2020 school year.

Unnamed Ajax PS will provide needed relief to the holding schools, allowing the schools to, once again, serve their surrounding neighbourhood.

Dr. Roberta Bondar PS will be designated as a holding school for future growth and/or overflow for Ajax as required.
2.3.1 Grandfathering

When new schools open there is the option for the current Grade 7 (2018/19 Grade 8) students to be grandfathered and remain at their current (holding) school, or to graduate at their new neighbourhood school (Unnamed Ajax PS).

The trend, over the last few years, has been for the current Grade 7 (2018/19 Grade 8) students to move to the new school, rather than graduate at their current (holding) school. The option to move to the new school, or stay at their current school, will be provided to all current Grade 7 students for their Grade 8 graduating year.

Based upon the current trends the information provided in Table 3 assumes that all current grade 7 students will decide to attend the Unnamed Ajax PS for their graduating year.

2.4 Future Child Care for Roland Michener PS and Dr. Roberta Bondar PS

With the Lexington County and Mulberry Meadows students removed from both Roland Michener PS and Dr. Roberta Bondar PS there will be space in the schools to accommodate Child Care.

The Ministry of Education has allocated capital funding to the DDSB to provide the following:

- Roland Michener PS, Conversion/Renovation
  - Infant Child Care Room
  - (Toddler and Preschool already exists within the school)
- Dr. Roberta Bondar PS, Conversion/Renovation
  - Infant, Toddler and Preschool Child Care Room
  - Before and After School Program

Specific timing for new Child Care rooms is yet to be determined; however, Child Care is required to open by the 2019/2010 school year. These Child Care rooms will attract new students to the schools, as well as provide Child Care for the students that currently attend ‘out of area’ schools to access these services.

3. Analysis

Board Regulation #3313: School Boundaries outlines the parameters used for creating new and revising current school boundaries. The school boundary regulation includes a consultation process to receive various levels of consultation and feedback.
3.1 Consultation

Following Board Regulation #3313: School Boundaries, staff discussed the proposal with Ajax Trustees and Durham Student Transportation Services (DSTS) staff. On November 15, 2017, Superintendent Robinson and Planning staff invited the School Community Council (SCC) executive of both holding schools; Dr. Roberta Bondar PS and Roland Michener PS to meet, outline the proposal and to gather any input.

An Open House held November 30, 2017, from 7PM until 8:30PM, in the gym at Roland Michener PS, provided information on the boundary proposal for community/stakeholders. The notice of the meeting (including the proposed boundaries) was available on the Board website and the schools’ websites. A copy of the meeting notices is provided as Appendix C of this report.

At the Open House various Board staff were present to provide information and to answer questions. The Open House format was facilitated through multiple stations where the community/stakeholders could read information provided and ask staff questions informally.

Staff in attendance included; Superintendent Robinson, Planning Staff, Construction Staff, DSTS Staff, and Administration from Dr. Roberta Bondar PS, Roland Michener PS and J. Clarke Richardson Collegiate (the secondary feeder school for Unnamed Ajax PS).

Also in attendance were representatives from Parent Engagement and Kids Campus (the Child Care provider for Unnamed Ajax PS).

As part of the Community Consultation process input was received at the Open House through comment sheets, and via a dedicated voicemail and email line. The community was invited to provide their feedback until December 8, 2017.

Anyone attending the Open House was asked to sign in. A total of 46 community members (including students) attended and signed in at the Open House. School affiliation included Dr. Roberta Bondar PS (16), Roland Michener PS (29) and J. Clarke Richardson Collegiate (1).

3.2 Community Input

Community input was gathered from November 6, 2017, when the Report to commence the Community Consultation process was presented to Trustees, until December 8, 2017. As previously indicated, input was gathered through a dedicated email line, voicemail line and at the Open House via comment sheets.

A summary of all input is provided in Table 4. Input noted is based on ‘individuals’ providing input. If an individual provided input more than once, their input and concerns were grouped as one. A detailed summary of the input is provided as Appendix D.
TABLE 4 – Community Input

<table>
<thead>
<tr>
<th>Input Received by Feeder School</th>
<th>Dr. Roberta Bondar PS</th>
<th>Roland Michener PS</th>
<th>Unknown</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td>1*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voicemail</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comment Sheet</td>
<td>1</td>
<td>1</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>3</td>
</tr>
</tbody>
</table>

*Individual provided 2 emails with same concerns, counted as 1 piece of input

Based upon September 2017 data there were 482 students (current JK – 7) residing within the proposed Unnamed Ajax PS boundary and 3 individuals providing input. The participation rate of the community, providing input, was 0.6%.

3.2.1 Community Concerns

Community input and concerns received regarding the proposed boundaries for Unnamed Ajax PS are noted below. As identified in section 3.2, a detailed summary of the input is provided as Appendix D.

a) Registration Process *(1 individual)*
   - Excited for new school
   - Inquired if children transferred automatically or will families need to register.

b) Start Time *(1 individual)*
   - Preference for a 8:15AM or 8:20AM start time
   - Preference for school to end at 3PM
   - Proposed times allow for; more day (light) time at home, time for extra-curricular activities and shift workers to pick up their children before work.

c) Requests for Unnamed Ajax PS *(1 individual)*
   - A number of requests for Unnamed Ajax PS including:
     a) Bicycle racks
     b) Crossing guards at Turnerbury Avenue/Bainbridge Road
     c) Full complement of musical instruments
     d) Space for visiting child youth workers, social workers, OT’s, SLP etc.
     e) Provide an appropriate and safe space for self-regulation and/or snoezelen/calming room
     f) Provide adequate Education Assistant support for the student population
     g) Provide a washer and dryer for students with special needs
3.3 Analysis of Community Concerns

a) Registration Process

Students residing within the boundary of Unnamed Ajax PS, and attending one of the two holding schools (Dr. Roberta Bondar PS or Roland Michener PS) will be automatically transferred to the new school.

If a student resides within Unnamed Ajax PS boundary but has decided to attend another DDSB school the family will have to contact Unnamed Ajax PS to transfer their child.

Parents of Junior Kindergarten students will be able to register online for Unnamed Ajax PS.

b) Start Time

Once a Principal is hired for Unnamed Ajax PS there will be discussions regarding start times. When establishing the start/end times for the school, input from the community, will be taken into consideration.

c) Requests for Unnamed Ajax PS

i. Bicycle racks are provided for all new schools.

ii. In conjunction with the DDSB, the Town of Ajax will decide upon the location, if any, for crossing guards within Unnamed Ajax PS boundary. The Town of Ajax takes into consideration the highest needs for all of Ajax when determining the location of all crossing guards.

iii. Unnamed Ajax PS will be provided with a budget to purchase musical instruments.

iv. Like all new schools, Unnamed Ajax PS will have work rooms and SERT rooms available to accommodate a social worker, youth worker etc. and students.

v. The school will have a calming/snoezelen room in the school.

vi. Education Assistants (EAs) are assigned to a school based upon identified student needs.

vii. The Special Education Department will determine, based upon program need, if any appliances are required for Unnamed Ajax PS.

3.4 Transition Considerations

Pending approval of Unnamed Ajax PS boundary, the Principal of the Unnamed Ajax PS, once assigned, will work with staff, students, SCC members and parent representatives to develop a transition plan to accommodate a smooth transition for students.

Parents have provided the following input for the committee’s consideration:

- Regular updates via remind, synervoice, website etc.
- Parent Engagement App
4. **Ignite Learning Strategic Priority/Operational Goals**

   a) **Increase Student Achievement and Well-Being**
      - Align resources to where they are most needed to support equitable outcomes for all students.
      - Provide safe, inclusive and respectful learning environments which support positive academic, mental and physical growth.
   b) **Constructively Engage the Community**
      - Use many ways to communicate with and receive feedback from the community.

5. **Evidence of Impact**

Balance of school enrolments and accommodating students in neighbourhood school, resulting in reduced portable needs, with a total reduction of 12 portables (as of October 2018).

6. **Communication Plan**

   There was be a number of opportunities available to provide and receive communication:
   - SCC Executive Meeting
   - Open House and Comment Sheets
   - Email and Voicemail
   - Report to be posted on the DDSB’s website under ‘About Us, Facilities & Accommodations’
   - Final Report taking into consideration all community input presented January 2018
   - Newsletter available on schools’ websites and available on DDSB’s website under ‘About Us, Facilities & Accommodations’

7. **Conclusion**

The Unnamed Ajax PS received approval and funding for the construction of the school as one of the DDSB’s 2015 Business Case submissions to the Ministry of Education.

A report, presented to Trustees, on November 6, 2017, commenced the boundary and community consultation process. Board Regulation #3313: School Boundaries outlines the process for gathering community input regarding the proposed boundaries.

In order to provide information and gather feedback, an Open House was held on November 30, 2017. There was also the opportunity for the community to provide input via a dedicated email, voicemail line and comment sheets. A summary of the feedback gathered has been provided in Appendix D. Section 3.3 of the report provides an analysis of community input.
8. **Recommendation**

That the Durham District School Board approve the boundaries for Unnamed Ajax PS, effective September 2018. Provided, as Appendix A, is a map outlining the boundary for Unnamed Ajax PS.

9. **Appendices**

   Appendix A – Recommended Boundaries for Unnamed Ajax PS
   Appendix B – Location of Holding Schools, Unnamed Ajax PS
   Appendix C – Meeting Notice
   Appendix D – Summary of Community Input

Report reviewed and submitted by:

Lisa Millar, Director of Education

David Visser, Associate Director and Treasurer of the Board

Martine Robinson, Superintendent - Family of Schools, Parent Involvement, Community Engagement/SCC/Partnership Development
This map has been produced from a variety of sources. The Durham District School Board has produced this map for reference purposes only.

Source: © Ontario Ministry of Natural Resources, 2010. All rights reserved. Regional Municipality of Durham SLRN 2015; Parcel Data 2015; Data provided by Durham Region Planning Division. Produced by Planning Department, Durham District School Board E&OE.
Notice of Open House
Unnamed Ajax PS
Boundary Consultation Process

There will be an Open House to gather community input on the proposed boundaries for the new Unnamed Ajax PS, scheduled to open September 2018.

Thursday November 30, 2017
Drop in between 7:00pm and 8:30pm
located at
Roland Michener PS (in the gymnasium)
95 Ritchie Avenue, Ajax

The purpose of the Open House is for Durham District School Board (DDSB) staff to show information and gather feedback regarding the proposed boundaries for the new Unnamed Ajax PS.

The new Unnamed Ajax PS will be located at the south-west corner of Turnerbury Avenue and Formosa Avenue, Ajax, at 39 Formosa Avenue.

The Open House format provides an opportunity for parents to circulate between DDSB staff and view information set up at stations.

Details of the Unnamed Ajax PS Boundary Consultation process is provided in the Board Report entitled Unnamed Ajax PS (Turnerbury Avenue/Formosa Avenue) Boundary Consultation Process Town of Ajax available on the DDSB website at www.ddsb.ca at About Us > Facilities and Accommodations > Boundary and Program Reviews > Unnamed Ajax PS Boundary Consultation

A boundary map outlining the proposed boundary is attached.

A summary of the proposed boundary is as follows:

- Rossland Road*
- Audley Road*
- Kingston Road*
- Carruthers Creek/Open Space

*Proposed boundary lines are down the middle of the road.

A dedicated email address and phone line have been created to collect feedback from the community regarding the proposal. Feedback will be collected until December 8, 2017 and summarized into a report for Trustee consideration. Comment sheets will be available at the Open House for community feedback.

Final approval on the boundary is scheduled to occur on January 22, 2018 by Durham District School Board Trustees. All feedback will be collected and summarized into a report for the Trustees consideration.

Email: NewAjaxPS@ddsb.ca  Telephone: 905-666-8080 Ext.5108
This map has been produced from a variety of sources. The Durham District School Board has produced this map for reference purposes only.

Source: © Ontario Ministry of Natural Resources, 2010. All rights reserved. Regional Municipality of Durham SLRN 2015; Parcel Data 2015; Data provided by Durham Region Planning Division. Produced by Planning Department, Durham District School Board E&OE.
### Unnamed Ajax PS Boundary Consultation

#### Summary of Community Input Submitted by Email

<table>
<thead>
<tr>
<th>#</th>
<th>Date/Time</th>
<th>Summary of Input/Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>December 8 2017 (3:10PM &amp; 3:14PM)</td>
<td>It would be convenient for <strong>new school times</strong> to be <em>8:15AM to 3PM</em>, or <em>8:20AM - 3PM</em>. That way kids can enjoy more day(light) time at home and allow more time for extra-curricular activities. People who work shifts can pick up their kids and go to work.</td>
</tr>
</tbody>
</table>

#### Summary of Community Input Submitted by Voicemail

<table>
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<tr>
<th>#</th>
<th>Summary of Input/Feedback</th>
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<tbody>
<tr>
<td></td>
<td><strong>NO VOICEMAIL MESSAGES LEFT</strong></td>
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</tbody>
</table>

#### Summary of Community Input Submitted by Comment Sheet

<table>
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<tr>
<th>#</th>
<th>Summary of Input/Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Request the following for Unnamed Ajax PS:</strong> bicycle racks, crossing guards (Turnerbury Road and Bainbridge Road), full compliment of musical instruments, space to accommodate visiting staff (youth workers, social workers, SLP, OT’s etc.), provide safe space for self-regulation snoezelen/calming room, provide adequate EA support and washer and dryer for students with special needs.</td>
</tr>
<tr>
<td>2</td>
<td>New school is a great opportunity for our community. Will our children be automatically transferred to new school or will we be provided with a registration form?</td>
</tr>
</tbody>
</table>