



**PAY SCHEDULE
SCHOOL YEAR 2025 – 2026**

**CASUAL EDUCATIONAL ASSISTANTS, CASUAL ECE, LUNCHROOM SUPERVISORS,
HOURLY RATED CLERICAL EMPLOYEES, SUPPLY MPA**

Timesheets must be entered and approved online daily or no later than the Monday at the end of the day following the cut-off date.

Time Sheet Pay Period:

Pay Period Start	Pay Period End	Pay Date
2025-Jul-07	2025-Jul-20	2025-Aug-07
2025-Jul-21	2025-Aug-03	2025-Aug-21
2025-Aug-04	2025-Aug-17	2025-Sep-04
2025-Aug-18	2025-Aug-31	2025-Sep-18
2025-Sep-01	2025-Sep-14	2025-Oct-02
2025-Sep-15	2025-Sep-28	2025-Oct-16
2025-Sep-29	2025-Oct-12	2025-Oct-30
2025-Oct-13	2025-Oct-26	2025-Nov-13
2025-Oct-27	2025-Nov-09	2025-Nov-27
2025-Nov-10	2025-Nov-23	2025-Dec-11
2025-Nov-24	2025-Dec-07	2025-Dec-24
2025-Dec-08	2025-Dec-21	2026-Jan-08
2025-Dec-22	2026-Jan-04	2026-Jan-22
2026-Jan-05	2026-Jan-18	2026-Feb-05
2026-Jan-19	2026-Feb-01	2026-Feb-19
2026-Feb-02	2026-Feb-15	2026-Mar-05
2026-Feb-16	2026-Mar-01	2026-Mar-19
2026-Mar-02	2026-Mar-15	2026-Apr-02
2026-Mar-16	2026-Mar-29	2026-Apr-16
2026-Mar-30	2026-Apr-12	2026-Apr-30
2026-Apr-13	2026-Apr-26	2026-May-14
2026-Apr-27	2026-May-10	2026-May-28
2026-May-11	2026-May-24	2026-Jun-11
2026-May-25	2026-Jun-07	2026-Jun-25
2026-Jun-08	2026-Jun-21	2026-Jul-09
2026-Jun-22	2026-Jul-05	2026-Jul-23

DO NOT LEAVE IN COURIER BAG (OR UNAPPROVED ONLINE) OVER ANY HOLIDAY PERIOD

Time sheets must be received on schedule and on time. Scheduling cannot accommodate late time sheets, as the Payroll Department must meet a set schedule to get everyone paid on time. All time sheets received late will be paid on the following pay date, without exception. Please co-operate.